

MINUTES
BOROUGH OF MAGNOLIA
COUNCIL MEETING
DECEMBER 4, 2019

Meeting Call to Order

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:00 pm

Roll Call

Councilwoman Paula Bonamassa, Present
Councilman Anthony DePrince, Present
Councilman Richard Krause, Present
Councilwoman Mary F. Martz, Present
Councilman Odell Saxton, Present
Councilman Steven Whalen, Present
Mayor BettyAnn Cowling-Carson, Present

Other Officials Present

Dan Long, Solicitor, Mark Basehore, Engineer, Chief Paris, Mark Godfrey,
Administrator, Christine Pippet, Acting Borough Clerk.

“Open public meetings law” announcement

Mayor Cowling-Carson announced this meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record and other news media. Also, the notice was provided on the Official Bulletin Board.

Emergency exits

Mayor Cowling-Carson stated to please be aware in the event of an emergency, all persons in the courtroom should exit the courtroom quickly and orderly, using the two main doors in the courtroom and then locate the nearest exit to safety. Also, all cell phones and pagers should be placed on vibrate and all ringers should be off.

MINUTES OF PREVIOUS MEETING

Minutes from November 21, 2019, Regular and closed session, were distributed and are subject to approval.

A motion was made by Councilwoman Martz and seconded by Councilman Krause to approve the aforementioned minutes. All council present voted in favor, aside from Councilman Saxton who abstained

BUSINESS LICENSE:

Dora Reyes
Las Lomitas Market & Grill
331 N. White Horse Pike
Block: 4.01 Lot: 22

Convenience Store with a small kitchen

Ms. Reyes addressed Council and advised that she has received all of her prior approvals and would like to open a Mexican Convenience Store with a small grill to take out prepared food.

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A motion was made by Councilman DePrince and Seconded by Councilman Saxton to allow Ms. Reyes, to open Lomitas Market and Grill. A voice vote was unanimous in the affirmative. Ms. Reyes was advised to come into the front office to obtain her Mercantile License.

Open to Public

A motion was made by Councilwoman Martz and seconded by Councilman Krause to open this portion of the meeting to the public. A voice vote was unanimous in the affirmative.

Ben Loatman, 23 Stoney Hollow Sicklerville, approached Council and introduced himself, he is the Knights football president. The football association has been approved for a grant through Lowes and has provided a copy of what the structure they are proposing looks like. Council has requested that a copy of the approved grant be submitted with the construction permit. As this is Borough property a connection must be made with Dan Long to come up with an agreement that would be executed by all parties involved. Council can not move forward until these items are addressed.

Marilyn Rivera 108 Otterbranch Drive, Apt. 37 Forrest Ridge approached the Council and discussed that the outside lights on her building are not working properly, she further described handrails not being installed and handicapped parking issues. Council will have the property inspected for potential violations.

A motion was made by Councilwoman Martz and seconded by Councilman Whalen. Voice vote was unanimous in the affirmative.

CLOSED EXECUTIVE SESSION

At 7:30 PM a motion was made by Councilman Whalen and Seconded by Councilwoman Martz to enter into a closed session.

2019-189

Resolution to Enter into Closed Session in regard to a legal matter.

A motion was made by Councilman Martz and seconded by Councilman Whalen to exit the closed session. All Council voted aye by voice vote.

At 8:10 PM Council reconvened, all members present

Open to Public

A motion was made by Councilwoman Martz and seconded by Councilman Krause to open this portion of the meeting to the public. A voice vote was unanimous in the affirmative.

Thomas Jeffers, Advanced Renewable Solutions LLC approached Council and explained that he was here on behalf of AAA Hobbies located at 706 White Horse

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Pike. As a part of their Solar Panel install, there is a need to have an after-hours electrical

an inspection that must be coordinated with the Electric Company and the electrical inspector. This inspection must be completed by years end. They can not perform this during the day, as that would have the business closed for an extensive period, and with the holiday, that could hurt the business.

A motion was made by Councilwoman Martz and seconded by Councilman Whalen to close this portion of the meeting to the public. A voice vote was unanimous in the affirmative.

Resolutions

2019-190

Resolution adopting a Borough security response plan for Cybersecurity Incidents

A Motion Was Made by Councilwoman Bonamassa and seconded by Councilwoman Martz to authorize resolution 2019-190 Resolution adopting a Borough security response plan for Cybersecurity Incidents. Roll Call Vote was unanimous in the affirmative, aside from Councilman Krause who voted No.

2019-191

Resolution approving an Agreement for Animal Shelter Services with Voorhees Animal Orphanage (VAO)

A Motion Was Made by Councilwoman Martz and seconded by Councilman DePrince to authorize resolution 2019-191 Resolution approving an Agreement for Animal Shelter Services with Voorhees Animal Orphanage (VAO). Roll Call Vote was unanimous in the affirmative.

2019-192

Resolution Authorizing Uniform Dry Cleaning Services for The Police Department

A Motion Was Made by Councilman DePrince and seconded by Councilman Whalen to authorize resolution 2019-192 Resolution Authorizing Uniform Dry Cleaning Services for The Police Department. Roll Call Vote was unanimous in the affirmative.

2019-193

Resolution Authorizing Car Wash Services for The Police Department

A Motion Was Made by Councilman DePrince and seconded by Councilman Whalen to authorize resolution 2019-193 Resolution Authorizing Car Wash Services for The Police Department. Roll Call Vote was unanimous in the affirmative.

2019-194

Resolution Authorizing Towing Services Contract for The Police Department

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A Motion Was Made by Councilman DePrince and seconded by Councilman Whalen to authorize resolution 2019-194 Resolution Authorizing Towing Services Contract for The Police Department. Roll Call Vote was unanimous in the affirmative.

2019-195

Resolution to Approve A Shared Service Agreement Between the Borough of Lawnside And The Borough Of Magnolia For The Mechanical Repair And Maintenance Of Municipal Vehicles And Public Works Equipment

A Motion Was Made by Councilwoman Bonamassa and seconded by Councilwoman Martz to authorize resolution 2019-195 Resolution to Approve A Shared Service Agreement Between the Borough of Lawnside And The Borough Of Magnolia For The Mechanical Repair And Maintenance Of Municipal Vehicles And Public Works Equipment. Roll Call Vote was unanimous in the affirmative.

2019-196

Resolution to Approve A Shared Service Agreement Between The Sterling High School District And The Borough Of Magnolia For Services Provided For The Mechanical Repair And Maintenance Of School Vehicles And Equipment

A Motion Was Made by Councilwoman Bonamassa and seconded by Councilwoman Martz to authorize resolution 2019-196 Resolution to Approve A Shared Service Agreement Between The Sterling High School District And The Borough Of Magnolia For Services Provided For The Mechanical Repair And Maintenance Of School Vehicles And Equipment. Roll Call Vote was unanimous in the affirmative.

2019-197

Resolution Providing for Transfer Of 2019 Budget Appropriation

A Motion Was Made by Councilman Whalen and seconded by Councilwoman Martz to authorize resolution 2019-197 Resolution Providing for Transfer Of 2019 Budget Appropriation. Roll Call Vote was unanimous in the affirmative.

2019-198

Resolution Canceling Small Property Tax Balances

A Motion Was Made by Councilman Whalen and seconded by Councilwoman Martz to authorize resolution 2019-198 Resolution Canceling Small Property Tax Balances. Roll Call Vote was unanimous in the affirmative.

Discussion items:

- RFP's- Mayor Cowling Carson advised the council that RFP'S have been submitted if you would like to review them they are in the clerks' office, appointments are made at reorganization.
- 2020 Holiday Schedule – Councilman Whalen stated that we will be following the Federal Holiday Schedule for 2020

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- Community Center Application-Mark Godfrey has revised our current Community Center application, please review. Councilman Saxton has also requested that a review of the fees be done and adjusted. An ordinance will be prepared for review and adoption in the 2020 Calendar year.

COMMITTEE REPORTS

PUBLIC SAFETY & COMPLIANCE – Councilman DePrince submitted his report in writing.

FINANCE & ADMINISTRATION – Councilman Whalen submitted his report in writing

PUBLIC WORKS & TECHNOLOGY – Councilwoman Bonamassa briefly reviewed the 2020 Calendar and requested a few minor changes. Mr. Godfrey will address these changes before print.

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING – Councilwoman Martz advised that the Planning Board will not be meeting in December. She requested minor changes to the calendar as well. She further discussed the 2020 rabies clinic will be held on November 7, 2020. The cat and dog census had an overall increase of approximately 40 Cats and Dogs.

PUBLIC EVENTS – Councilman Krause discussed the upcoming events.

FACILITIES & COMMUNITY DEVELOPMENT – Councilman Saxton advised that currently, we are upgrading the camera security system. He further discussed the roof repairs at the Community Center, after a conversation with the CFO we can now move forward in Phases. He briefly discussed the light poles at Albertson Park, and where they have moved the electrical boxes.

MAYOR – Mayor Cowling Carson reminded everyone that reorganization is coming and the upcoming appoints will need to be discussed.

ENGINEER REPORT – Mark Basehore advised that his report has been submitted in writing. He also, advised that \$255,000 was awarded to Magnolia from the DOT for the reconstruction of Madison and Bryant Ave. Crestview Avenue project that is being completed by Chuch Insalaco has started and Bach will be the engineering inspectors of the project.

SOLICITOR REPORT – Mr. Long stated that there are two items for a closed session.

CLAIMS APPROVAL

A list of the Claims has been submitted by the Treasurer for approval and individual vouchers are available for review.

A Motion Was Made by Councilman Whalen and Seconded by Councilman Martz. Roll Call Vote was unanimous in the affirmative.

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CLOSED EXECUTIVE SESSION

2019-200

Resolution to Enter into Closed Session

At 8:55 PM A motion was made by Councilman Whalen and seconded by Councilwoman Martz to enter closed session. All Council voted aye by voice vote.

A motion was made by Councilman Martz and seconded by Councilman Whalen to exit the closed session. All Council voted aye by voice vote.

At 9:20 PM Council reconvened, all members present

2019-199

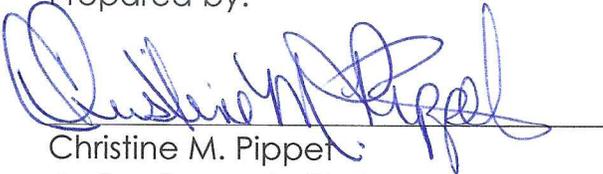
Resolution to Appoint Construction Department Electrical Sub-Code Official Edward Gorman

A Motion Was Made by Councilwoman Martz and seconded by Councilman DePrince to authorize resolution 2019-199 Resolution to Appoint Construction Department Electrical Inspector Edward Gorman. Roll Call Vote was unanimous in the affirmative.

ADJOURNMENT

A motion was made by Councilman Whalen and seconded by Councilwoman Martz to adjourn the meeting. Voice vote was unanimous in the affirmative. Motion carried.

Prepared by:



Christine M. Pippet
Acting Borough Clerk
Borough of Magnolia

Time: 9:40 PM