MINUTES
SPECIAL COUNCIL MEETING
JANUARY 03, 2018
6:00 p.m.

In compliance with N.J.S.A. 10:4, Open Public Meetings Law, notice was given to two newspapers and posted, that a special council meeting of the Mayor and Council was scheduled for Wednesday, January 03, 2018 at 6:00 P.M. The Municipal Clerk took the roll call and showed that all were present. The Engineer and the Solicitor were both present.

The elected two Councilpeople, Councilman Whalen and Councilwoman Martz were sworn in by the Borough Clerk.

Motion was made by Councilman DePrince, seconded by Councilwoman Martz to open the meeting to the public. All Council voted aye.

No one from the public spoke.

Motion made by Councilman Whalen, seconded by Councilwoman Martz to close the meeting to the public. All Council voted aye.

The following Council Committee Appointments were made by motion of Councilman Whalen, seconded by Councilman Krause.

PUBLIC SAFETY & COMPLIANCE:

Anthony DePrince, Steven Whalen, Odell Saxton

FINANCE & ADMINISTRATION:

Steven Whalen, Paula Bonamassa, Mary F. Martz

PUBLIC WORKS & TECHNOLOGY:

Paula Bonamassa, Steven Whalen, Odell Saxton

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING:

Mary F. Martz, Anthony DePrince, Richard Krause

PUBLIC EVENTS:

Richard Krause, Mary F. Martz, Paula Bonamassa

FACILITES, RECREATION & COMMUNITY DEVELOPMENT:

Odell Saxton, Anthony DePrince, Richard Krause

MINUTES
SPECIAL COUNCIL MEETING
JANUARY 03, 2018
6:00 p.m.

The following appointments were made by the Mayor, with confirmation of Council taken in small groups:

PLANNING BOARD COUNCILPERSON: Mary F. Martz

INSURANCE COMMISSIONER(S): Steve Whalen, Anthony DePrince

SCHOOL BOARD LIAISON(S): Anthony DePrince, Richard Krause

A motion was made by Councilman DePrince, seconded by Councilman Whalen to approve the above appointments. All Council voted aye by roll call vote.

BOROUGH AUDITOR: Bowman and Associates

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above appointment. All Council voted aye by roll call vote.

OFFICE MANAGER: Mark W. Godfrey

TREASUER: Shelley Streahle

AFFIRMATIVE ACTION OFFICIAL: Mark W. Godfrey

PAYROLL ADMINISTRATOR: Mark W. Godfrey

REGISTRAR – VITAL STATISTICS: Mark W. Godfrey

A motion was made by Councilman Whalen, seconded by Councilman Krause to approve the above appointments. All Council voted aye by roll call vote.

BOROUGH PLANNER: Steven Bach, Bach Associates

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above appointment. All Council voted aye by roll call vote.

COMMUNITY DEVELOPMENT REP.: Odell Saxton
BettyAnn Cowling-Carson

CLEAN COMMUNITIES COORDINATOR: Shelley Streahle

A motion was made by Councilman DePrince, seconded by Councilwoman Martz to approve the above appointments. All Council voted aye by roll call vote.

BOROUGH PROSECUTOR: Cheryl Cohen

A motion was made by Councilman DePrince, seconded by Councilwoman Martz to approve the above appointment. All Council voted aye by roll call vote.

BOROUGH PUBLIC DEFENDER: Michael Bonamassa

A motion was made by Councilman DePrince, seconded by Councilwoman Martz to approve the above appointment. All Council voted aye by roll call vote, with Councilwoman Bonamassa abstaining.

DEPUTY COURT ADMIN/VIOL.CLK: Denise Streahle

COURT TAPE OPERATORS: Maureen Bordzuk

FIRE CHIEF: Paul Wolf

EMERGENCY MGMNT. COORDINATOR: Anthony DePrince

EMERGENCY MGMNT. DEPUTY COORD.: Robert Stetser

E-911 COORDINATOR: Robert Stetser

A motion was made by Councilman DePrince, seconded by Councilman Saxton to approve the above appointments. All Council voted aye by roll call vote.

ANIMAL REGISTRAR: Phyllis Twisler

CODE ENFORCEMENT INSPECTOR: Jeremy Hackney

HOUSING INSPECTOR: Mark W. Godfrey

MULTI-DWELLING INSP.:
Peter Simone
Mark W. Godfrey
Michael T. Wolf, Jr.

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above appointments. All Council voted aye by roll call vote.

PLANNING BOARD MEMBERS:
Michael Moore-Mayor Liaison - Class I
William Kennedy – Class II
Councilwoman Mary Martz – Class III
Robert Brown – Class IV
Joseph Dymond – Class IV

Christopher Gellien – Alternate #1
James Jarrett – Alternate #2
Steven Previtera – Alternate #3
Ronald Ammen – Alternate #4

ZONING OFFICER: Deborah Simone

A motion was made by Councilwoman Martz, seconded by Councilman Krause to approve the above appointments. All Council voted aye by roll call vote.

RECOMMEND. TO PLANNING BOARD: Jeff Hanson (ERI) for Engineer
Michael Ward for Solicitor

A motion was made by Councilwoman Martz, seconded by Councilman Saxton to approve the above appointment. All Council voted aye by roll call vote.

BOROUGH SAFETY OFFICER (JIF): Scott Paris

A motion was made by Councilman DePrince, seconded by Councilman Saxton to approve the above appointment. All Council voted aye by roll call vote.

CDL DRUG TEST COORDINATOR: Mark W. Godfrey

POLICE RECORDS CLERK: Carmen Rabbotino

POLICE MATRONS: Margaret Wolf

FIRE POLICE:
Andrew McFadden
James Brownlow
James Jarrett
Robert Wilkinson

FIRE OFFICERS:
Chief Paul Wolf
Deputy Chief Michael Wolf, Sr.
Captain Kevin Ritz
Captain Michael Wolf, Jr.
Lt. Matthew Wolf
Lt. Michael Brennan
Engineer Steve Previtera
Engineer George Britton
Engineer Paul Wolf

A motion was made by Councilman DePrince, seconded by Councilman Saxton to approve the above appointments. All Council voted aye by roll call vote.

MINUTES
SPECIAL COUNCIL MEETING
JANUARY 03, 2018
6:00 p.m.

RESOLUTION 2018-01	Designating Meeting Schedule
RESOLUTION 2018-02	Establishing Order of Business
RESOLUTION 2018-03	Establishing Committees
RESOLUTION 2018-04	Designating Depositories
RESOLUTION 2018-05	Designating Authorized Signatures
RESOLUTION 2018-06	Designating Newspapers

A motion was made by Councilwoman Martz, seconded by Councilman Saxton to approve the above mentioned resolutions. All Council voted aye by roll call vote.

RESOLUTION 2018-07	Tax, Sewer and Assessment Interest
RESOLUTION 2018-08	Designating Vacation and Holidays
RESOLUTION 2018-09	Reserving Balances

A motion was made by Councilman Whalen, seconded by Councilman Krause to approve the above mentioned resolutions. All Council voted aye by roll call vote.

RESOLUTION 2018-10 Authorizing Appointment of Auditor

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-11 Authorizing Appointment of Solicitor

A motion was made by Councilwoman Martz, seconded by Councilman Saxton to approve the above mentioned resolution. All Council voted aye by roll call vote

RESOLUTION 2018-12 Authorizing Appointment of Licensed Sewer Operator

A motion was made by Councilwoman Bonamassa, seconded by Councilman Whalen to approve the above mentioned resolution. All Council voted aye by roll call vote

RESOLUTION 2018-13 Authorizing Appointment of Engineer

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above mentioned resolution. All Council voted aye by roll call vote

RESOLUTION 2018-14 Authorizing Appointment of Bond Counsel

A motion was made by Councilwoman Martz, seconded by Councilman Whalen to approve the above mentioned resolution. All Council voted aye by roll call vote

RESOLUTION 2018-15	Designating Supplemental Fire Coordinator
RESOLUTION 2018-16	Authorizing Representative for JIF/MEL
RESOLUTION 2018-17	Appointment of Fund Commissioner
RESOLUTION 2018-18	Recycling Tonnage Grant Application
RESOLUTION 2018-19	Appointing Representative to CCCDB

A motion was made by Councilman DePrince, seconded by Councilman Saxton to approve the above mentioned resolution. All Council voted aye by roll call vote

RESOLUTION 2018-20 Appointing Public Defender

A motion was made by Councilwoman Martz, seconded by Councilman Whalen to approve the above mentioned resolution. All Council voted aye by roll call vote, with Councilwoman Bonamassa abstaining.

RESOLUTION 2018-21 Appointing Prosecutor

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-22 Appointing Tax Assessor

A motion was made by Councilman Whalen, seconded by Councilwoman Martz to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-23 Historical Society

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-24 Authorizing Tax Assessor – Appeals/Added Assessments

A motion was made by Councilman Whalen, seconded by Councilwoman Martz to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-25 Appointment of Planning Board Designee

A motion was made by Councilwoman Martz, seconded by Councilman DePrince to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-26	Cash Management Plan
RESOLUTION 2018-27	Appointing IT Coordinator/Webmaster

A motion was made by Councilman DePrince, seconded by Councilman Whalen to approve the above mentioned resolution. All Council voted aye by roll call vote

RESOLUTION 2018-28 Accept Police Contract

A motion was made by Councilman DePrince, seconded by Councilman Whalen to table the above referenced resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-29 Appoint Public Agency Compliance Officer
RESOLUTION 2018-30 Appoint Animal Control Officer
RESOLUTION 2018-31 Audit Controls for Statutory Bonds
RESOLUTION 2018-32 Appoint Construction Official

A motion was made by Councilwoman Martz, seconded by Councilman Whalen to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-33 Appoint Part Time Employees (DCRP)

A motion was made by Councilman DePrince, seconded by Councilwoman Bonamassa to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-34 Appoint Mark W. Godfrey as Deputy Borough Clerk
RESOLUTION 2018-35 Appoint Mark W. Godfrey as Local Registrar

A motion was made by Councilman Whalen, seconded by Councilman DePrince to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-36 Authorizing Additional Responsibilities of the Municipal Clerk
RESOLUTION 2018-37 Modifying Signatures on Court Bank Accounts

A motion was made by Councilman Whalen, seconded by Councilwoman Martz to approve the above mentioned resolution. All Council voted aye by roll call vote.

RESOLUTION 2018-38 Appoint Full Time DPW Laborer – Daniel Brownlow

A motion was made by Councilwoman Bonamassa, seconded by Councilman Whalen to approve the above mentioned resolution. All Council voted aye by roll call vote.

Fireman Applications:

Jesse N. Cohen – Magnolia, NJ
Jessica L. Easterday – Magnolia, NJ

A motion was made by Councilman DePrince, seconded by Councilman Whalen to approve the above referenced Fireman Applications. All Council voted aye by roll call vote.

COMMITTEE REPORTS:

PUBLIC SAFETY & COMPLIANCE – Councilman DePrince

Councilman DePrince stated he had nothing to report.

FINANCE & ADMINISTRATION – Councilman Whalen

Councilman Whalen stated he had nothing to report.

PUBLIC WORKS & TECHNOLOGY – Councilwoman Bonamassa

Councilwoman Bonamassa stated she had nothing to report, but gave an update on the Foreman of Public Works arm injury. All is progressing well.

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING – Councilwoman Martz

Councilwoman Martz stated she had nothing to report, but mentioned that Deborah Simone is being awarded the Martin Luther King Jr. award medal given by Camden County, and would like to attend. There is a minor cost of attendance that will be incurred by the Borough.

RESOLUTION 2018-39 Authorize Attendance at Martin Luther King Jr., Freedom Medal Ceremony

A motion was made by Councilman Whalen, seconded by Councilman DePrince to approve the above referenced resolution. All Council voted aye by roll call vote.

PUBLIC EVENTS – Councilman Krause

Councilman Krause stated he had nothing to report.

FACILITIES & COMMUNITY DEVELOPMENT – Councilman Saxton

Councilman Saxton stated he had nothing to report.

MAYOR – Mayor Cowling-Carson

Mayor Cowling-Carson stated she had nothing to report.

MINUTES
SPECIAL COUNCIL MEETING
JANUARY 03, 2018
6:00 p.m.

ENGINEER REPORT – Mark Basehore

The Engineer thanked all for his re-appointment, and submitted the balance of his report in writing.

SOLICITOR REPORT – Daniel Long

The Solicitor thanked all for his re-appointment, and submitted the balance of his report in writing

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

PAYMENT OF BILLS

A motion was made by Councilman Whalen, seconded by Councilwoman Martz to pay the bill list. All Council voted aye by roll call vote.

At this time it was noted that the appointment for the Deputy Tax Collector was not made.

RESOLUTION 2018-40 Appoint Mark W. Godfrey as Deputy Tax Collector

A motion was made by Councilman Whalen, seconded by Councilman DePrince to approve the above mentioned resolution. All Council voted aye by roll call vote.

ADJOURNMENT

Motion: **Second:** **Vote:**