

**RESOLUTION 2021-175**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MAGNOLIA  
AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF PROPOSALS THROUGH  
COMPETITIVE CONTRACTING FOR RECONSTRUCTION OF CRESTVIEW AVE –  
WALNUT AVE TO APARTMENT COMPLEX**

**WHEREAS**, at the request of the Department of Public Works, it has been deemed necessary for the Municipal Engineer to prepare documents for obtaining quotes from three (3) contractors for the Reconstruction of Crestview Ave – Walnut Ave to Apartment Complex project through competitive contracting request for proposals (RFP) documentation; and

**WHEREAS**, the Municipal Engineer is prepared to begin work immediately upon receipt of written authorization for the following:

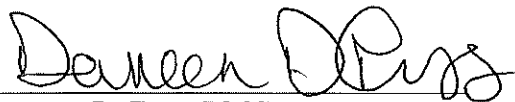
- Conduct a conventional ground survey to obtain existing conditions of the roadway and prepare existing condition base plans
- Prepare the construction plans, specifications, and an engineer's construction estimate for obtaining construction quotes for the project
- Obtain a minimum of three (3) quotes, review the quotes, and recommend award of the contract
- Provide contract administration and construction inspection services during the construction phase of the project, expected to last about thirty (30) calendar days on a part-time basis

**WHEREAS**, the Municipal Engineer proposes to provide services based on the lump sum fee of \$5,400; and


**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the beforementioned fee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Magnolia that it has reviewed the Scope of Services and fee and hereby authorizes the Municipal Engineer to prepare the required documents for the Reconstruction of Crestview Ave – Walnut Ave to Apartment Complex project.

ADOPTED: October 21, 2021

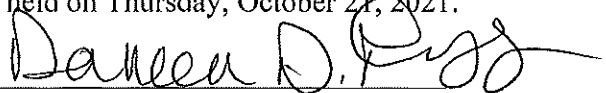


Daneen D. Fuss, RMC  
Municipal Clerk

  
\_\_\_\_\_  
Steven Whalen  
Councilman

**CERTIFICATION**

I, Daneen D. Fuss, Municipal Clerk of the Borough of Magnolia, County of Camden, State of New Jersey, do hereby certify that the foregoing Resolution 2021-170 was duly adopted by the Mayor and Council of the Borough of Magnolia at a regular meeting held on Thursday, October 21, 2021.

  
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Daneen D. Fuss, RMC  
Municipal Clerk



**BACH Associates, P C**  
ENGINEERS • ARCHITECTS • PLANNERS

October 20, 2021

Honorable BettyAnn Cowling-Carson, Mayor  
Borough of Magnolia  
438 W. Evesham Avenue  
Magnolia, New Jersey 08049

Re: Proposal for Engineering Services  
Reconstruction of Crestview Avenue – Walnut Avenue to Apartment Complex

Dear Mayor Cowling-Carson:

At the request of DPW, we are providing this proposal to prepare documents for obtaining quotes from three (3) contractors for the referenced project. Our office is prepared to begin work immediately upon receipt of your written authorization. Our Scope of Services is as follows:

1. Conduct a conventional ground survey to obtain existing conditions of the roadway and prepare existing condition base plans.
2. Prepare the construction plans, specifications, and an engineer's construction estimate for obtaining construction quotes for the project.
3. Obtain a minimum of three quotes, review the quotes, and recommend award of the contract.
4. Provide contract administration and construction inspection services during the construction phase of the project. We anticipate the construction phase to last thirty (30) calendar days. Furthermore, due to the nature of the project, our inspection will be on a part-time basis.

We propose to provide the above services based on the following lump sum fee:

• Survey & Design Engineering Fees	\$ 3,600
• Inspection & Construction Management	\$ 1,800
	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/>
<b>Total Lump Sum Engineering Fee</b>	<b>\$ 5,400</b>

We await your written authorization to begin preparation of the required documents for obtaining quotations. If you have any questions, comments, or if any additional information is required, please do not hesitate to contact the undersigned at (856) 546-8611.

Very truly yours,  
BACH ASSOCIATES, PC

Steven M. Bach, PE, RA, PP, CME  
President

cc: Council c/o Daneen D. Fuss, R.M.C., C.M.R, Borough Clerk  
Shelley A. Strehle, Treasurer, CFO  
Harry Wozunk, DPW Superintendent  
Mark R. Basehore, Jr., PE, CME, Vice President – Engineering  
Rosemarie Burke, Office Administrator  
Lisa E. Bach, Comptroller

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