

## **RESOLUTION 2022-5**

### **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MAGNOLIA ESTABLISHING RESPONSIBILITIES OF COMMITTEES**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that the following committees be and are hereby designated for the Administration of the Borough of Magnolia for the year 2022:

#### **PUBLIC SAFETY & COMPLIANCE**

Shall include supervision, coordination, and liaison over activities of the Police Department, Fire Company, Fire Official/Fire Marshall, Ambulance Corps/Emergency Medical Services, Municipal Court, Emergency Management/Civil Defense, and all matters relating to the keeping of the peace, security, safety, and protection of the residents of the Borough of Magnolia and their property, as well as visitors to or transients in the borough.

#### **FINANCE & ADMINISTRATION**

Shall include supervision, coordination and liaison of the budget, borough CFO, Treasurer, Tax Collector, Clerk, employee benefits and Human Resources and all employees assigned to such offices or agencies.

#### **PUBLIC WORKS, MUNICIPAL FACILITIES, GROUNDS & TECHNOLOGY**

Shall have supervision over the maintenance of highways, roads, streets, storm/sanitary sewers, garbage/trash, and recycling. This committee shall also be responsible for all maintenance of all borough buildings, facilities, grounds, vehicles, technology and provide oversight to the proper use/rental of. This committee shall direct and coordinate the employees assigned to all responsibilities of this department.

#### **PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING**

Shall maintain along with the Clerk a proper set of municipal codes and assist with the effective enforcement of borough property maintenance, building, health, animal, and other related codes. This committee will also be concerned with the supervision of the Construction Official and subordinates, health, and nuisance personnel, including the animal control officer, animal registrar and vital statistics. This committee will also deal with all issues and concerns related to street and other public lighting. The committee will serve as a liaison to the Planning Board.

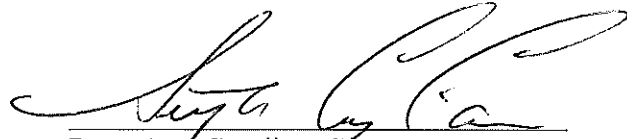
#### **RECREATION & PUBLIC EVENTS**

Shall be responsible for the organization of all Borough sponsored public events and recreation programs. This committee will also assist and support all programs and initiatives of the Magnolia Recreation Committee. This committee will also serve as the liaison to all borough recreational, civic, religious, youth and related organizations to help ensure a coordinated "town-wide" effort of wellness, cultural, and other activities to benefit all residents of the borough effectively and efficiently.

**BUILDINGS/GROUNDS & COMMUNITY DEVELOPMENT**

This committee/department will oversee borough community/economic development initiatives including facilitating a town business association, town center programs, redevelopment activities, economic development committee, marketing campaigns, social media/website, newsletter, branding, and other programming that will enhance the community for the benefit of current and future residents, business owners, and visitors. The committee/department will collaborate and coordinate with the mayor, council, professionals, Planning Board, municipal/county/state/federal agencies, and other needed individual, private, and public stakeholders to meet community and economic development objectives. This committee shall also coordinate employee/borough occupational safety programs and insurance related compliance as required by the JIF/MEL. The director of this committee will also develop grants and other proposals that will seek to improve infrastructure, community needs, and other needs as directed by the mayor.

ADOPTED: January 5, 2022



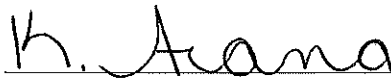
Betty Ann Cowling-Carson  
Mayor



Krystel M. Arana  
Deputy Municipal Clerk

**CERTIFICATION**

I, Krystel M. Arana, Deputy Municipal Clerk of the Borough of Magnolia, County of Camden, State of New Jersey, do hereby certify that the foregoing Resolution 2022-5 was duly adopted by the Mayor and Council of the Borough of Magnolia at its annual Reorganization Meeting held on Wednesday, January 5, 2022.



Krystel M. Arana  
Deputy Municipal Clerk

