

**AGENDA
BOROUGH OF MAGNOLIA
438 W. EVESHAM AVENUE
MAGNOLIA, NJ 08049
REORGANIZATION MEETING
JANUARY 5, 2022**

MEETING CALLED TO ORDER

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier Post and The Central Record. In addition, the notice was posted on the bulletin board located at Borough Hall.

FLAG SALUTE

ROLL CALL

Councilwomen Paula Bonamassa, Councilman Anthony DePrince, Councilman Richard Krause, Councilwoman Mary Martz, Councilwoman Shawn Parker, Councilman Steven Whalen, and Mayor BettyAnn Cowling-Carson

OTHER OFFICIALS PRESENT

Dan Long, Solicitor; Mark Basehore, Engineer; Police Chief Paris; Fire Chief Wolf; Shelley Strehle, CFO, QPA; Leah Fowler, Finance Assistant; Colleen Dawson, CTC; Harry Wozunk, CPWM, CRP; Paul Sexton, DPW; and Krystel Arana, Deputy Municipal Clerk

2022 COUNCIL COMMITTEE APPOINTMENTS

PUBLIC SAFETY & COMPLIANCE

Anthony DePrince, Steven Whalen, _____

FINANCE & ADMINISTRATION

Steven Whalen, Paula Bonamassa, Mary Martz

PUBLIC WORKS & TECHNOLOGY

Paula Bonamassa, Mary Martz, Steven Whalen

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING

Mary Martz, Anthony DePrince, Shawn Parker

RECREATION & PUBLIC EVENTS

_____, Anthony DePrince, Shawn Parker

BUILDINGS/GROUNDS & COMMUNITY DEVELOPMENT

Shawn Parker, _____, Paula Bonamassa

SCHOOL BOARD LIASIONS

Anthony DePrince, _____

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INSURANCE COMMISSIONERS

Anthony DePrince, Steven Whalen

BOROUGH PLANNER

Steven Bach, Bach Associates

AFFIRMATIVE ACTION OFFICIAL

Krystel Arana

PAYROLL ADMINISTRATOR

Leah Fowler

REGISTRAR OF VITAL STATISTICS

Krystel Arana

DEPUTY REGISTRAR OF VITAL STATISTICS

Colleen Dawson

CLEAN COMMUNITIES' COORDINATOR

Shelley Strehle

REGISTRAR OF ANIMALS

Colleen Dawson

COURT ADMINISTRATOR

Catherine Lawson

DEPUTY COURT ADMINISTRATOR/VIOLATIONS CLERK

Theresa Barry

MUNICIPAL JUDGE

Krisden McCrink

PUBLIC DEFENDER

Michael Bonamassa

PROSECUTOR

Cheryl Cohen

COURT TAPE OPERATER

Maureen Bordzuk

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E-911 COORDINATOR

Police Chief Scott Paris

FIRE CHIEF

Paul Wolf

EMERGENCY MANAGEMENT COORDINATOR

Councilman Anthony DePrince

EMERGENCY MANAGEMENT DEPUTY COORDINATOR

Police Chief Scott Paris

ZONING OFFICER

Debbie Simone

HOUSING/MULTI-DWELLING INSPECTOR

Michael Simone

PLANNING BOARD MEMBERS

James Jarrett – Class I - Mayor's Liaison

Michael Moore – Class II

Councilwoman Mary Martz – Class III

Lawrence Barra – Class IV

Ronald Ammen – Class IV

Joyce Albrecht – Class IV

Robert Brown – Class IV

Brian Carson – Class IV

Joseph Dymond – Class IV

Edward Mickens, Jr. – Alternate #1

Ray Ammen – Alternate #2

Nicholas Charles – Alternate #3

VACANT – Alternate #4

Debbie Simone – Secretary

PLANNING BOARD SOLICITOR

Michael Ward

PLANNING BOARD ENGINEER

Jeff Hanson

PLANNING BOARD COUNCILPERSON

Councilwoman Mary Martz

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BOROUGH SAFETY OFFICER (JIF)

Joseph Pappalardo

CDL DRUG TEST COORDINATOR

Harry Wozunk

Paul Sexton

POLICE RECORDS CLERK

Christopher Galloway

POLICE MATRON

Margaret Wolf

Shawn Parker

LINE OFFICERS

Fire Chief Paul Wolf

Deputy Fire Chief Matthew Wolf

Captain Kevin Ritz

Captain Michael Brennan

Lieutenant Paul Wolf, Jr.

Engineer Josh Meddings

Engineer Brian Carson

Fire Police Captain Andrew McFadden

Fire Police James Jarret

Fire Police Salvatore Papa

Fire Police Jeff Boerum

Fire Police Robert Wilkinson

Fire Police James Pugh

EXECUTIVE OFFICERS

President George Britton

Vice President Matthew Wolf

Treasurer Margaret Wolf

Financial Secretary Karin Carson

Recording Secretary Emily Krause

Trustee Daniel Kirkbride

Trustee Jack Hoban

CLASS II OFFICERS

Christopher Galloway

Michael Patterson

Jacob Paris

Daniel Kirkbride

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CROSSING GUARDS

Patricia Cowling
Charles O’Kane
Dorothy Kube
Peg Wolf
James Kendall
Sharon Roche
James Jarrett, Jr.
Marie Torrillio
Christopher Scriboni
Ralph Pucca

SENIOR CITIZEN COORDINATOR

Councilwoman Mary Martz

ORDINANCES ON SECOND READING

None

ORDINANCES ON FIRST READING

None

RESOLUTIONS

2022-1

Designating Meeting Schedule for the Year 2022

Motion to adopt Resolution 2022-1:

Motion: Second:

Roll Call:

2022-2

Designating Holiday Schedule for the Year 2022

Motion to adopt Resolution 2022-2:

Motion: Second:

Roll Call:

2022-3

Establishing Order of Business

Motion to adopt Resolution 2022-3:

Motion: Second:

Roll Call:

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2022-4

Establishing Official Newspapers for Advertisement of Legal Notices

- Courier Post
- Central Record

Motion to adopt Resolution 2022-4:

Motion: Second:

Roll Call:

2022-5

Establishing Responsibilities of Committees

Motion to adopt Resolution 2022-5:

Motion: Second:

Roll Call:

2022-6

Establishing a Cash Management Plan

Motion to adopt Resolution 2022-6:

Motion: Second:

Roll Call:

2022-7

Designating Depository of Funds & Authorized Signatures

Motion to adopt Resolution 2022-7:

Motion: Second:

Roll Call:

2022-8

Reserving Unexpended 2021 Balances

Motion to adopt Resolution 2022-8:

Motion: Second:

Roll Call:

2022-9

Adopting a Temporary Budget for 2022

Motion to adopt Resolution 2022-9:

Motion: Second:

Roll Call:

2022-10

Authorizing Annual Appropriations for a Public Employees Award Program

Motion to adopt Resolution 2022-10:

Motion: Second:

Roll Call:

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2022-11

Designating a Supplemental Fire Service Program Coordinator & Approving Utilization Report

Motion to adopt Resolution 2022-11:

Motion: Second:

Roll Call:

2022-12 through 2022-22

Appointments

- A Fund Commissioner & Alternate Fund Commissioner for the Camden/Burlington Regional Employee Benefits Fund – Councilman Anthony DePrince
- Appointing Deputy Clerk in the Absence of Acting Deputy Clerk – Colleen Dawson
- Public Agency Compliance Officer – Krystal Arana
- Tax Collector – Colleen Dawson
- Deputy Tax Collector – Krystal Arana
- Tax Search Officer – Colleen Dawson
- Sewer Clerk – Colleen Dawson
- Public Defender – Michael Bonamassa
- Municipal Court Prosecutor – Cheryl Cohen
- Wastewater Collection System Operator – Harry Wozunk
- Recycling Professional – Paul Sexton

Motion to adopt Resolution 2022-12 through 2022-22:

Motion: Second:

Roll Call:

2022-23

Establishing the Rates of Interest for Delinquent Taxes, Utilities, & Assessments

Motion to adopt Resolution 2022-23:

Motion: Second:

Roll Call:

2022-24

Authorizing the Tax Assessor to File Appeals & Added Assessments

Motion to adopt Resolution 2022-24:

Motion: Second:

Roll Call:

2022-25

Adopting Policies & Procedures Regarding Post-Issuance Compliance of Federal Tax Requirements Concerning Tax-Exempt Debt Issues

Motion to adopt Resolution 2022-25:

Motion: Second:

Roll Call:

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2022-26

Authorizing Submission of the Municipal Recycling Tonnage Grant Application & Designating Official Therefore – Paul Sexton

Motion to adopt Resolution 2022-26:

Motion: Second:

Roll Call:

2022-27 through 2022-32

Authorizing the Professional Service Appointment through Fair & Open Process of:

- Solicitor – Wade, Long, Wood & Long
- Engineer – Bach Associates
- Bond Counsel – Parker McKay
- Risk Management Consultant – Conner Strong & Buckelew
- Auditor – Bowman & Company
- Animal Control Services – Independent Animal Care Services

Motion to adopt Resolution 2022-27 through 2022-32:

Motion: Second:

Roll Call:

2022-33

Authorizing the Professional Service Appointment through the Non-Fair & Open Process of Special Engineer – Environmental Resolutions, Inc.

Motion to adopt Resolution 2022-33:

Motion: Second:

Roll Call:

2022-34

Approving Agreement for Animal Shelter Services with Voorhees Animal Orphanage

Motion to adopt Resolution 2022-34:

Motion: Second:

Roll Call:

2022-35

Authorizing the Purchase and Replacement of Boiler System Utilizing State Contract 88695

Motion to adopt Resolution 2022-35:

Motion: Second:

Roll Call:

BUSINESS LICENSE

All About the Convenience
819 W Evesham Road
Sunday-Saturday 7am-10pm

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COMMITTEE REPORTS

PUBLIC SAFETY & COMPLIANCE – Councilman DePrince

FINANCE & ADMINISTRATION – Councilman Whalen

PUBLIC WORKS & TECHNOLOGY – Councilwoman Bonamassa

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING – Councilwoman Martz

RECREATION & PUBLIC EVENTS – _____

BUILDINGS/GROUNDS & COMMUNITY DEVELOPMENT – Councilwoman Parker

MAYOR – Mayor Cowling-Carson

ENGINEER REPORT – Mark R. Basehore

SOLICITOR REPORT – Dan Long

OLD BUSINESS

NEW BUSINESS

CLAIMS APPROVAL

A list of the claims has been submitted by Treasury for approval and individual vouchers are available for review.

Motion to approve claims submitted:

Motion: Second:

Roll Call:

PUBLIC COMMENT

ADJOURNMENT

Motion to adjourn meeting:

Motion: Second:

Roll Call: