

**MINUTES**  
**BOROUGH OF MAGNOLIA**  
**COUNCIL MEETING**  
**FEBRUARY 5, 2020**

**Meeting Call to Order**

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:00 pm

**“Open public meetings law” announcement**

Mayor Cowling-Carson announced this meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record and other news media. Also, the notice was provided on the Official Bulletin Board.

**Roll Call**

Councilwoman Paula Bonamassa, Present  
Councilman Anthony DePrince, Absent  
Councilman Richard Krause, Present  
Councilwoman Mary F. Martz, Present  
Councilman Odell Saxton, Present-Late arrival  
Councilman Steven Whalen, Present  
Mayor BettyAnn Cowling-Carson, Present

**Other Officials Present**

Dan Long, Solicitor, Mark R. Basehore, Engineer, Chief Paris, Paul Wolf, Fire Chief, Shelley Strehle, CFO, Christine Pippet, Acting Borough Clerk, Jay Miles, Department of Public Works.

**Emergency exits**

Mayor Cowling-Carson stated to please be aware in the event of an emergency, all persons in the courtroom should exit the courtroom quickly and orderly, using the two main doors in the courtroom and then locate the nearest exit to safety. Also, all cell phones and pagers should be placed on vibrate and all ringers should be off.

**MINUTES OF PREVIOUS MEETING**

Minutes from January 16, 2020 are subject to approval.

A motion was made by Councilman Krause and seconded by Councilman Whalen to approve the minutes. All council present voted in favor by voice vote.

**Open to Public**

A motion was made by Councilman Krause and seconded by Councilwoman Martz to open this portion of the meeting to the public. A voice vote was unanimous in the affirmative.

Ben Loatman, 23 Stoney Hollow Sicklerville, approached Council and introduced himself, he is the Knights football president. They have revised their request. They would like to place two sheds at their locations at the Community Center. They would be taking away the existing shed, replacing with two sheds and giving the existing trailer a complete overhaul to be functional, and not such an

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eyesore. Mr. Long advised Mr. Loatman that a site plan would be required as to the location of the sheds.

Manny Gonzales is present on behalf of Never Settle Real Estate regarding the property located at 505 W. Madison Lane. Mr. Gonzales was looking for information regarding the roadway, and the basin. He was advised that this property when originally subdivided it was agreed upon that the residents would be responsible for the roadway and the drainage basin. There was a split responsibility of the area, including the basin and the driveway. The Borough does not have rights to this roadway, so all trash and maintenance need to be distributed amongst the property owners.

**Solicitor/Peddler License:**

Mister Softee  
Paul Skow  
901 Clements Bridge Rd  
Runnemede, NJ 08078

Mr. Skow advised Council that he is looking to start the beginning of March, he will run from approximately 5:30-6 until around 8:00 P. M. He only has one truck and will be the sole operator.

A motion to approve the issuance of a Peddlers license was made by Councilwoman Martz and Seconded by Councilman Krause. A roll call vote was unanimous in the affirmative.

**RESOLUTIONS**

**R2020-046**

Resolution to Approve A Shared Service Agreement Between The County of Camden and The Borough Of Magnolia For Project Save Referral Services

A Motion Was Made by Councilwoman Martz and seconded by Councilman Whalen to authorize resolution R2020-046 a Resolution to Approve A Shared Service Agreement Between The County of Camden and The Borough Of Magnolia For Project Save Referral Services. Roll Call Vote was unanimous in the affirmative.

**R2020-047**

Resolution authorizing Bach Associates, PC to prepare contract Specifications, contract documents and engineer's construction estimate for FY2020 DOT Road Project for E Madison Bryant, Grant, and Sherwood Ave.

A Motion Was Made by Councilman Whalen and seconded by Councilman Krause to authorize resolution R2020-047 a Resolution authorizing Bach Associates, PC to prepare contract Specifications, contract documents and engineer's construction estimate for FY2020 DOT Road Project for E Madison Bryant, Grant, and Sherwood Ave. utilizing option #1 of the proposal. Roll Call Vote was unanimous in the affirmative.

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**R2020-048**

Resolution supporting the Magnolia Little League open space application for Magnolia Little League

A Motion Was Made by Councilman Whalen and seconded by Councilwoman Martz to table resolution R2020-048 a Resolution supporting the Magnolia Little League open space application until February 20th, 2020. Voice Vote was unanimous in the affirmative.

**R2020-049**

Resolution authorizing contracts with certain approved State Contract Vendors for contracting units according to N.J.S.A. 40a:11-12a

A Motion Was Made by Councilwoman Bonamassa and seconded by Councilman Whalen to authorize resolution R2020-049 a Resolution authorizing contracts with certain approved State Contract Vendors for contracting units according to N.J.S.A. 40a:11-12a. Roll Call Vote was unanimous in the affirmative.

**R2020-050**

Resolution of award of the contract to Environmental Probing Investigations, Inc. for the removal of monitoring wells at the Department of Public Works Facility

A Motion Was Made by Councilwoman Bonamassa and seconded by Councilman Whalen to authorize resolution R2020-050 a Resolution of award of the contract to Environmental Probing Investigations, Inc. for the removal of monitoring wells at the Department of Public Works Facility. Roll Call Vote was unanimous in the affirmative.

**COMMITTEE REPORTS**

**PUBLIC SAFETY & COMPLIANCE** – Absent.

**FINANCE & ADMINISTRATION** – Councilman Whalen advised he has met with Shelley regarding the 2020 budget and finalizing numbers. They are hoping for a minimal increase in taxes this year. He further advised that he will-not attending the 1 or 2nd meeting in March

**PUBLIC WORKS & TECHNOLOGY** – Councilwoman Bonamassa discussed the street sweeper and its age and the difficulty finding replacement parts. It was the consensus of the Council to junk it. She further discussed that contract negotiation are underway with the Department of Public Works. She then briefly discussed the shared service agreements with Hi-Nella and Stratford.

**PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING** – Councilwoman Martz advised that the Planning Board Reorganization was held on January 22, 2020. The property named ERA Holding has postponed their application again, they will need to re-advertise before coming before the board. Steve Bach of Bach associates presents

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to the Planning Board the two additional lots that are being included in the Redevelopment area. Backyard Hens also had their reorganization. As of reorganization of the backyard hens the roosters have been removed from Monroe Ave. The chickens that were located on Fern Ave have been removed. Code Enforcement has been very busy as well. Mr. Simone will be in court next week with Mr. Andress. Also, the Sanders property is being looked at by Mr. Mecca our construction official to help move this project along.

**PUBLIC EVENTS** –Councilman Krause met with the school and they are hoping to participate in youth week at our May 21st caucus meeting. He further advised that he has been in communication with Camden County regarding the playground equipment that we have received a grant for. They are hoping to meet on-site soon. Bid packets are going out regarding the Albertson Park Trail and will be due back on the 27th of February. The recreation committee is working on Memorial Day festivities. Councilman Krause advised that he is working on completing an open space grant for additional improvements to Albertson Park.

**FACILITIES & COMMUNITY DEVELOPMENT** – Councilman Saxton advised that the roof repairs have been completed at the Donald E. Wilson Community Center, and they will be moving forward with the lighting through PSE &G.

**MAYOR** – Mayor Cowling Carson inquired as to the use of CDBG funds for the gazebo. Mark Basehore advised that only handicapped ramps and possibly the slab would qualify.

**ENGINEER REPORT** -Mr. Basehore advised his report was submitted in writing. He advised Council that Camden County Block Grant applications are due March 2, 2020. Bach will be beginning the survey and design service for the NJDOT FY2020 Road Program. The Multi-use trail at Albertson park is being advertised and will have a bid opening on February 27, 2020. The well removal project has been awarded tonight Bach will coordinate with the contractor as to the timeline of the removal of the wells.

**SOLICITOR REPORT** – Mr. Long advised that there will be one item for the closed session.

**OLD BUSINESS**

**R2020-043**

A Resolution of The Borough of Magnolia Appointing Paul Sexton as Certified Recycling Professional

A Motion Was Made by Councilwoman Bonamassa and seconded by Councilwoman Martz to authorize resolution R2020-043 A Resolution of The Borough of Magnolia Appointing Paul Sexton as Certified Recycling Professional Roll Call Vote was unanimous in the affirmative.

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**CLAIMS APPROVAL**

A list of the Claims has been submitted by the Treasurer for approval and individual vouchers are available for review.

A Motion Was Made by Councilman Whalen and Seconded by Councilman Martz. Roll Call Vote was unanimous in the affirmative.

**Open to Public**

A motion was made by Councilman Krause and seconded by Councilwoman Martz to open this portion of the meeting to the public. A voice vote was unanimous in the affirmative.

Peg Mallisky, Otterbranch Drive Magnolia, NJ approached Council and was inquiring as to the resurfacing of the roadway where NJ American Water replaced the water main. Mark Basehore advised that the roadway needs to settle before they can final pave the roadway. Ms. Millisky asked why we couldn't just cap the wells at Public Works. Mr. Basehore explained the process that is required.

A motion was made by Councilwoman Martz and seconded by Councilman Krause to close this portion of the meeting to the public. A voice vote was unanimous in the affirmative.

**CLOSED EXECUTIVE SESSION**

2020-51 Resolution to Authorize Executive Session

A motion was made by Councilman Krause and seconded by Councilwoman Martz. A voice vote was unanimous in the affirmative.

**ADJOURNMENT**

A motion was made by Councilwoman Martz and seconded by Councilman DePrince to adjourn the meeting. Voice vote was unanimous in the affirmative. Motion carried.

Prepared by:



Christine M. Pippet  
Acting Borough Clerk  
Borough of Magnolia

Time: 9:10 PM