

**MINUTES
BOROUGH OF MAGNOLIA
438 W. EVESHAM AVENUE
MAGNOLIA, NJ 08049
REGULAR MEETING
APRIL 6, 2022**

MEETING CALLED TO ORDER

Mayor Bettyann Cowling-Carson called the meeting to order at 7:00 p.m.

FLAG SALUTE

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the bulletin board located at Borough Hall.

ROLL CALL

Councilwoman Paula Bonamassa, Councilwoman Shawn Parker, Councilman Steven Whalen, Councilwoman Shelley Wilson, and Council President Mary Martz

Absent: Councilman Anthony DePrince, and Mayor BettyAnn Cowling-Carson

OTHER OFFICIALS PRESENT

Dan Long, Solicitor; Mark Basehore, Engineer; Police Chief Paris; Fire Chief Wolf; Leah Fowler, Finance Assistant; Colleen Dawson, CTC; Paul Sexton, DPW; Krystal Arana, Deputy Municipal Clerk; and Jenai Johnson, Municipal Clerk

Absent: Shelley Strehle, CFO, QPA; and Harry Wozunk, CPWM, CRP

APPROVAL OF PREVIOUS MEETING MINUTES – None

FIREMEN’S ASSOC. – MEMBERSHIP APPLICATION

- Mason Miller

Motion: Councilwoman Wilson Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

- Salvatore Del Palazzo

Motion: Councilwoman Wilson Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

RESOLUTIONS

2022-65 through 2022-66 Acknowledging Resignation and Terminating Shared Services Agreements with the Borough of Runnemede Relative to Services – Effective March 31, 2022 – Shelley Strehle:

- Chief Financial Officer

Motion to Adopt Resolution 2022-65:

Motion: Councilwoman Wilson Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

- Qualified Purchasing Agent

Motion to Adopt Resolution 2022-66:

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Motion: Councilwoman Wilson Second: Councilwoman Parker
Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen,
Councilwoman Wilson, and Council President Martz

ORDINANCES ON SECOND READING – None

ORDINANCES ON FIRST READING

3-2022 Amending Borough Code Entitled “Vacant and Abandoned Properties: Notice, Registration, and Fees”

Motion to Adopt Ordinance 3-2022 on First Reading:

Motion: Councilman Whalen Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen,
Councilwoman Wilson, and Council President Martz

WHEREAS, the Mayor and Council of the Borough of Magnolia desires to protect the public health, safety, and welfare of the citizens of the Borough and maintain a high quality of life for the citizens of the Borough through the maintenance of structures and properties in the Borough; and WHEREAS, properties that are neglected and have unsecured, accessible structures have a negative impact on community value, create conditions that invite criminal activity, and foster an unsafe and unhealthy environment for children; and

WHEREAS, the continued mortgage foreclosure rates have serious negative implications for all communities trying to manage the consequences of properties that have defaulted mortgages, are in the foreclosure process, foreclosed upon and/or mortgagee owned; and

WHEREAS, properties with defaulted mortgages that are neglected and have unsecured, accessible structures have a negative impact on community value, create conditions that invite criminal activity, and foster an unsafe and unhealthy environment for children; and

WHEREAS, often times, the foreclosing party or property owners are often out of state, and there is no local contact for such a property, which makes it difficult to notice the proper party of the violations of the Borough Code, and to maintain the requisite level of maintenance and security on such structures or lots; and

WHEREAS, the Magnolia Borough Council recognizes there are a large number of properties with defaulted mortgages and subject to foreclosure action or foreclosed upon, (hereinafter referred to as “registrable properties”) located throughout the Borough which lead to a decline in property value, create nuisances and lead to a general decrease in neighborhood and community aesthetic; and

WHEREAS, the Magnolia Borough Council has already adopted property maintenance codes to regulate building standards for the exterior of structures and the condition of the property as a whole; and

WHEREAS, the Magnolia Borough Council recognizes in the best interest of the public health, safety, and welfare a more regulated method is needed to discourage registrable property owners and mortgagees from allowing their properties to be abandoned, neglected, or left unsupervised; and

WHEREAS, the Magnolia Borough Council has a vested interest in protecting neighborhoods against decay caused by registrable property and concludes that it is in the best interests of the health, safety, and welfare of its citizens and residents to impose registration requirements of

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registrable property located within the Borough to discourage registrable property owners and mortgagees from allowing their properties to be abandoned, neglected, or left unsupervised; and WHEREAS, the Magnolia Borough Council desires to amend the Borough's code in order to establish a property registration process that will identify multiple parties responsible to address safety and aesthetic concerns to minimize the negative impact and conditions that occur as a result of vacancy, absentee ownership, and the foreclosure process; and

WHEREAS, upon passage, duly noticed public hearings, as required by law, will have been held by the Magnolia Borough Council, at which public hearings all residents and interested persons were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Magnolia, County of Camden, State of New Jersey, finds that the implementation of the following changes and additions will assist the Borough of Magnolia in protecting neighborhoods from the negative impact and conditions that occur as a result of vacancy, absentee ownership, and lack of compliance with existing Borough of Magnolia regulations and laws.

SECTION 1

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon the adoption hereof

SECTION 2

The Magnolia Borough Council does hereby amend the Borough of Magnolia Code and include an Ordinance entitled "Vacant and Abandoned Properties: Notice, Registration and Fees" to read as follows:

VACANT AND ABANDONED PROPERTIES: NOTICE, REGISTRATION AND FEES

1. PURPOSE AND INTENT

It is the intent of this Chapter, as further detailed within its enabling Ordinance, to enable the Borough of Magnolia to engage in the identification, registration, monitoring, and migration of properties that are or may become vacant and abandoned to the fullest extent permitted by P.L. 2021, c. 444, in order to combat the immeasurable and deleterious effects of blight arising from residential and commercial properties that become vacant or abandoned during the foreclosure process.

2. DEFINITIONS

- (a) All words, terms, and phrases used within this Article shall be defined and interpreted consistent with their meanings as outlined within P.L. 2021, c. 444 as may be amended from time to time.
- (b) A "creditor" shall mean: a State chartered bank, savings bank, savings and loan association or credit union, any person required to be licensed under the provisions of the "New Jersey Residential Mortgage Lending Act," sections 1 through 21 39 of P.L. 2009, c. 53 (C.17:11C-51 through C.17:11C-89), and any entity, agent, or assignee acting on behalf of the creditor named in the debt obligation including, but not limited to, servicers, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. A creditor shall not include the State, a political subdivision of the State, or a State, county, or local government entity, or their agent or assignee, such as the servicer.
- (c) A property shall be deemed "vacant and abandoned" for purpose of this Article if:
 - (1) The property is not legally occupied by a mortgagor or tenant, and

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- (2) The property is not legally reoccupied, because of at least two (2) of the following conditions:
- (a) overgrown or neglected vegetation;
 - (b) the accumulation of newspapers, circulars, flyers, or mail on the property;
 - (c) disconnected gas, electric, or water utility services to the property;
 - (d) the accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
 - (e) the accumulation of junk, litter, trash, or debris on the property;
 - (f) the absence of window treatments such as blinds, curtains, or shutters;
 - (g) the absence of furnishings and personal items;
 - (h) statements of neighbors, delivery persons, or government employees indicating that the property is vacant and abandoned;
 - (i) windows or entrances to the property that are boarded up or closed off, or multiple windowpanes that are damaged, broken, and unrepaired;
 - (j) doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
 - (k) a risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
 - (l) an uncorrected violation of a municipal building, housing or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
 - (m) the mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
 - (n) a written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
 - (o) any other reasonable indicia of abandonment.
3. ESTABLISHMENT AND ADMINISTRATION OF REGISTRY
- (a) The Borough of Magnolia shall create and maintain a registry of all commercial and/or residential properties within its municipal boundary for which a summons and complaint in an action to foreclose has been filed with the New Jersey Superior Court, pursuant to its authority granted by P.L. 2021, c. 444. This registry will be formed and maintained to assist the Borough with regulating the maintenance, security, and upkeep of properties which may become vacant and abandoned during the foreclosure process, in order to prevent the deleterious effects of blight associated with vacant and abandoned properties that are not maintained.
- (b) The Borough of Magnolia may, at its discretion, create, maintain and administer this registry independently, retain the professional services of a third party pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., or participate in a Shared Services Agreement with other local units, counties, and/or County Improvement Authorities for the creation, maintenance and administration of the registry pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

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- (c) Any third parties retained to create, maintain, and/or administer the registry shall have the authority, on behalf of the Borough to:
 - (1) Identify properties subject to the registration requirement;
 - (2) Maintain and update the registration list;
 - (3) Communicate with creditors and/or in-state representatives;
 - (4) Invoice and collect payment of fees;
 - (5) Monitor compliance; and
 - (6) Such other functions, within the scope of P.L. 2021, c. 444, which may be deemed necessary to carry out its function on behalf of the Borough.
 - (d) Any third parties retained to create, maintain, and/or administer the registry shall be required to comply with the following reporting and payment requirements:
 - (1) Any and all amounts collected by the third party as part of its administration of the Borough's registry, including registration fees, interest, and penalties, shall be paid, in full directly to the Borough or Camden County, and/or Camden County Improvement Authority as applicable, not less than once per year, or as otherwise directed by the Borough. No fees, payments, expenses, or other deductions shall be made from this payment; payment for any third party's services under this Article shall be made by the Borough, or as applicable, the County/County Improvement Authority, directly to the third party, under the terms and conditions outlined within the contract for professional services.
 - (2) Not less than once per year on the first business day of each calendar year, or as otherwise may be requested by the Tax Collector, any third party administering the Borough's registry shall file with the Tax Collector a certification identifying:
 - (a) The address, block, lot, and contact information of any property for which registration fees under this Article are due and owing at the time of the certification;
 - (b) The amount of the registration fees, and separately, any interest, fines, and other penalties due and owing at the time of the certification; and,
 - (c) The date on which the property became eligible for inclusion on the Borough's registry.
 - (e) The Borough's Clerk or his or her designee shall serve as the municipal official responsible for notifying creditors, establishing, and maintaining the registry, determining eligibility for designation as a vacant and abandoned property under this Article, and for imposing fees, penalties, and/or violations. The responsibilities herein may be designated to a third party, pursuant to the terms and conditions of a contract for professional services consistent with P.L. 20201, c. 444.
4. **REGISTRATION, NOTICE, AND OTHER CREDITOR REQUIREMENTS**
- (a) Within 30 days of the effective date of this Ordinance, any creditor who has initiated a summons and complaint with the New Jersey Superior Court in an action to foreclose on a commercial and/or residential mortgage for a property located within the Borough of Magnolia: (i) prior to the effective date of this Ordinance, and (ii) which is pending as of the effective date of this Ordinance, shall provide notice in accordance with subsection (b) of this Section.

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- (b) Within 10 days of filing a summons and complaint with the New Jersey Superior Court in an action to foreclose on a commercial and/or residential mortgage for a property located with the Borough of Magnolia, the creditor shall notify the Borough Clerk, or his or her designee, of the action. Such notice shall include:
- (1) The address, block, and lot of the subject property;
 - (2) The date the summons and complaint in an action to foreclose on a mortgage was filed against the subject property, the court in which it was filed, and the docket number of the filing;
 - (3) Whether the property is vacant and abandoned in accordance with the definition in this Article;
 - (4) The full name, address, and telephone number for the representative of the creditor who is responsible for receiving notice of complaints of property maintenance and code violations;
 - (5) The full name, address, and telephone number of any person or entity retained by the creditor or a representative of the creditor to be responsible for any care, maintenance, security, or upkeep of the property; and
 - (6) If the creditor is out-of-State, the full name, address, and telephone number of an in-State representative or agent who shall be responsible for any care, maintenance, security, or upkeep of the property, and for receiving notice complaints of property maintenance and code violations.
 - (7) The notice requirements herein represent a continuing obligation through the pendency of this foreclosure action. After initial notice to the Borough, creditors subject to the notice requirement shall update the Borough's property registration program within 10 days of any change in the information contained in the original or any subsequent notices.
- (c) Creditors of any commercial and/or residential mortgage required to notify the Borough pursuant to this section shall:
- (1) Register the property with the Borough's property registration program as a property in foreclosure, within 30 days of notifying the Borough;
 - (2) Be subject to the registration fee, notice requirements and penalties for non-compliance established within this Article;
 - (3) Update the property registration within 10 days of any change in the information contained in the original notice to the Borough;
 - (4) If an out-of-State creditor, appoint an in-state representative or agent to act for the foreclosing creditor, whose contact information shall be contained within the initial notice to the Borough;
 - (5) Within 10 days of the property becoming vacant and abandoned at any time during the pendency of the foreclosure action, the creditor shall:
 - (a) Assume responsibility for the care, maintenance, upkeep, and security of the exterior of the property;
 - (b) Secure the property against unauthorized entry;
 - (c) Post a sign on the inside of the property, visible to the public, containing the name, address, and telephone number of the creditor, or an out-of-State

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creditor's in-State representative or agent, for the purpose of receiving service of process;

- (d) Acquire and maintain a vacancy insurance policy which covers any damage to any person, or any property caused by any physical condition of the property while registered with the Borough's property registration program;
 - (e) Provide proof, within 10 days of receiving a request by the Borough or its designee, that the above conditions have been satisfied;
 - (f) Cure any violations of the above requirements within 30 days of receiving a notice of violation, or if deemed to present an imminent threat to public health and safety, within 10 days of receiving such notice.
- (6) Update the property registration within 10 days of the creditor becoming aware that the property is deemed vacant and abandoned as defined herein.
- (d) If at any time the creditor is deemed to be in violation of the above requirements, and/or if the property is deemed to be in violation of any other applicable local or state maintenance, health or safety codes, the Code Official or his or her designee shall notify the creditor using the contact information provided in the property registry established by this Article.
5. FEES, VIOLATIONS AND PENALTIES
- (a) All fees, penalties, and/or fines established within this Article and assessable pursuant to the Borough's authority outlined within P.L. 2021, c. 444 shall be deemed a municipal charge in accordance with N.J.S.A. 54:5-1 et seq.
 - (b) Creditors required to notify the Borough and register a property as one in foreclosure shall be required to pay the following annual registration fee, per property, due at the time of registration of \$500.00.
 - (c) If a property registered with the Borough's registration program as a property in foreclosure is vacant and abandoned at the time of registration, or becomes vacant and abandoned at any time during the pendency of the foreclosure proceeding, the creditor shall pay an additional annual registration fee, per property, due at the time the determination that the property is vacant and abandoned is made, of \$2,000.00
 - (d) Violations
 - (1) An out-of-State creditor subject to the notice and registration requirements of this Article, found to be in violation of the requirement to appoint an in-State representative or agent, shall be subject to a fine of \$2,500 for each day of the violation. The violation shall be deemed to commence on the day after the creditor's initial 10 or 30-day requirement to notify the Borough of applicable foreclosure actions.
 - (2) A creditor subject to the notice and registration requirements of this Article found to be in violation of any part of this Ordinance (with the exception of a violation pursuant to subsection (d)(1) of this Section, shall be subject to a fine of \$1,500 for each day of the violation. The violation shall be deemed to commence on the 31st day following the creditor's receipt of a notice of violation, or if deemed to present an imminent threat to public health and safety, on the 11th day following the creditor's receipt of such notice.
 - (e) If the Borough expends public funds in order to abate a nuisance or correct a violation on a commercial property in situations in which the creditor was given notice pursuant to this

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Article, but failed to abate the nuisance or correct the violation as directed, the Borough shall have the same resource against the creditor as it would have against the title owner of the property, including but not limited to the recourse provided under N.J.S.A. 55:19-100, et seq.

SECTION 3

All ordinances or parts thereof which are inconsistent with the provisions of this Ordinance are, to the extent of such inconsistency, hereby repealed.

In the event that any section, clause, sentence, phrase, or provision of this Ordinance is declared unconstitutional, unenforceable, or invalid by a court of competent jurisdiction, such a decision shall not affect the remaining portions of this Ordinance, and the Ordinance shall be interpreted consistent with its original intent to the fullest extent permissible by law.

The fines and penalties established within this Ordinance shall be considered cumulative, and not superseding, as a remedy available to the Borough in addition to those which may also apply under any other applicable local, County, or State law or regulation.

4-2022 Exceed the Municipal Budget Appropriation Limits and Establish a CAP Bank

Motion to Adopt Ordinance 4-2022 on First Reading:

Motion: Councilman Whalen Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Council of the Borough of Magnolia in the County of Camden finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$43,617.86 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the Borough of Magnolia, County of Camden, State of New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Borough of Magnolia shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$152,662.51, and that the CY 2022 municipal budget for the Borough of Magnolia be approved and adopted in accordance with this ordinance; and

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BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance, as introduced, be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FINALLY ORDAINED, that a certified copy of this ordinance, upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

RESOLUTIONS

2022-67 Authorizing Certification of Compliance Under Title VII of the Civil Rights Act of 1964

Motion to Adopt Resolution 2022-67:

Motion: Councilwoman Wilson Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

2022-68 Authorizing the Introduction of the Municipal Budget for Budget Year 2022

Motion to Adopt Resolution 2022-68:

Motion: Councilman Whalen Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

2022-69 through 2022-71 Appointments

- Police Department – Substitute Crossing Guard – Patricia Churchill

Motion to Adopt Resolution 2022-69:

Motion: Councilman Whalen Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

- Finance & Administration Department – Full-Time Finance Clerk & Payroll Administrator – Linda Neff

Motion to Adopt Resolution 2022-70:

Motion: Councilman Whalen Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

- Recreation Committee – Part-Time Events Coordinator – Dawn Gagliardi

Motion to Adopt Resolution 2022-71:

Motion: Councilman Whalen Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

2022-72 Authorizing a Refund of a Homestead Benefit Credit – Block 1.13, Lot 3 – 102 Washington Ave – Frederick Kimble – 100% Disabled Veterans

Motion to Adopt Resolution 2022-72:

Motion: Councilwoman Wilson Second: Councilwoman Parker

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Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

2022-73 Authorizing Award of Non-Fair & Open Contract for Information Technology Services – MCM Tech Solutions, LLC – Not to Exceed \$7,000

Motion to Adopt Resolution 2022-73:

Motion: Councilman Whalen Second: Councilwoman Parker

Roll Call: Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

No: Councilwoman Bonamassa

2022-74 Supporting Application for South Jersey Power Co-Op – Electric Supply Services for 2022

Motion to Adopt Resolution 2022-74:

Motion: Councilman Whalen Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

2022-75 Authorizing Transfer of Ownership of Vehicle to Stratford – 2004 Mack Trash Truck – \$4,000

Motion to Adopt Resolution 2022-75:

Motion: Councilwoman Bonamassa Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

2022-76 through 2022-78 Approving Various Payments and Change Orders:

- Change Order #2: Lyons Recreation – Albertson Park Play Structures Project – Addition and Installation of the ADA Walking Mat – \$5,855.00

Motion to Adopt Resolution 2022-76:

Motion: Councilwoman Bonamassa Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

- Payment #3 & Change Order #1: Think Pavers Hardscaping – 2020 CDBG and 2021 NJDOT Road Program – Base Repairs – \$45,512.27 & \$9,625.00

Motion to Adopt Resolution 2022-77:

Motion: Councilwoman Bonamassa Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

- Approving Payment #1: Think Pavers Hardscaping – Reconstruction of Crestview Ave – Walnut Ave to Coventry Place Apartment Complex – \$39,501.90

Motion to Adopt Resolution 2022-78:

Motion: Councilwoman Bonamassa Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

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2022-79 Authorizing Shared Services Agreement with the Borough of Hi-Nella for a Certified Recycling Professional to Prepare and Certify the Annual Recycling Tonnage Report – Paul Sexton

Motion to Adopt Resolution 2022-79:

Motion: Councilwoman Bonamassa Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

BUSINESS LICENSE(S) – None

COMMITTEE REPORTS

PUBLIC SAFETY

Councilman DePrince

Absent

FINANCE, ADMINISTRATION & TECHNOLOGY

Councilman Whalen

Elaborated on budget; slight increase. Looking into IT upgrades; switching from GoDaddy to Microsoft Office 365. Procurement card on hold; Qualified Purchasing Agent needed. Received ARP money. Looking into setting up a couple of projects including a grant for nonprofits and sidewalk improvement program. Considering payroll system conversion from CASA to a more developed system. Tax Collector's report submitted.

PUBLIC WORKS & MUNICIPAL FACILITIES/GROUNDS

Councilwoman Bonamassa

Reports Public Works has been very busy. Listed a number of projects the department has been working on such as upkeeping the borough's grounds, contracting new pest control services, scheduling JIF inspection, and HVAC and locksmith maintenance, and preparing for the installation of Albertson Park playground equipment. Weekly yard waste posting to be posted on Facebook. Paul Sexton concluded online auction for municipal owned property no longer needed for public use. American flags to be put out on light posts in the 1st week of May.

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING

Councilwoman Martz

Briefly reviewed Construction and Code Enforcement reports. Commended the Public Works Department for not letting the constant rain stop them from completing their duties.

PUBLIC EVENTS & RECREATION

Councilwoman Parker

Saturday, April 9 opening day for little league and softball. Easter Egg Hunt to take place at Albertson Park at 10:00am. Emailed vendors for scheduling for the 4th of July event. Ms. Magnolia after party to take place at The Laughing Fox Tavern between 6:00pm-7:00pm.

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**COMMUNITY/ECONOMIC DEVELOPMENT, INFRASTRUCTURE & COMPLIANCE,
& COMMUNITY CENTER**

Councilwoman Wilson

Community Center completely booked thus far; praised Colleen for a doing a fantastic job with scheduling.

MAYOR

Mayor Cowling-Carson

Absent

ENGINEER REPORT

Mark R. Basehore

Quickly reiterated on what was previously reported at the previous meeting. Advised Council on additional topics such as the Crestview Road Reconstruction project, Albertson Park playground equipment, the submission of the Open Space application for the gazebo, and removal of the tank located at Borough Hall. DPW Roof project complete; installation of better gutter system.

SOLICITOR REPORT

Dan Long

Spoke on Ordinance 3-2022 concerning the ProChamps program; charge registration fee and monitor vacant and foreclosed homes.

OLD BUSINESS – None

NEW BUSINESS – None

CLAIMS APPROVAL

A list of the claims has been submitted by Treasury for approval and individual vouchers are available for review.

Motion to approve claims submitted:

Motion: Councilman Whalen Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

PUBLIC COMMENT – None

ADJOURNMENT

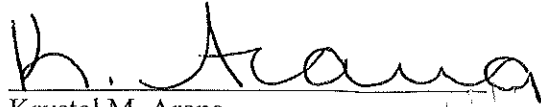
Motion to adjourn meeting: 7:57 p.m.

Motion: Councilman Whalen Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Council President Martz

**MINUTES
BOROUGH OF MAGNOLIA
438 W. EVESHAM AVENUE
MAGNOLIA, NJ 08049
REGULAR MEETING
APRIL 6, 2022**

Prepared by:



Krystel M. Arana
Deputy Municipal Clerk