

**MINUTES
BOROUGH OF MAGNOLIA
438 W. EVESHAM AVENUE
MAGNOLIA, NJ 08049
COUNCIL MEETING DECEMBER 16, 2021**

MEETING CALLED TO ORDER

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:00 p.m.

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the bulletin board located at Borough Hall.

FLAG SALUTE

ROLL CALL

Councilwoman Paula Bonamassa, Councilman Richard Krause, Councilwoman Mary Martz, Councilwoman Shawn Parker, Councilman Steven Whalen, and Mayor BettyAnn Cowling-Carson
Absent: Councilman Anthony DePrince

OTHER OFFICIALS PRESENT

John Moustakas, Solicitor; Mark Basehore, Engineer; Sargeant Huston; Colleen Dawson, CTC; Paul Sexton, DPW; and Krystal Arana, Deputy Municipal Clerk
Absent: Dan Long, Solicitor; Police Chief Paris; Fire Chief Wolf; Shelley Strehle, CFO, QPA; Leah Fowler, Finance Assistant; and Harry Wozunk, CPWM, CRP

APPROVAL OF PREVIOUS MEETING MINUTES December 1, 2021

Motion to approve previous meeting minutes:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

ORDINANCES ON SECOND READING – None

ORDINANCES ON FIRST READING – None

RESOLUTIONS

2021-191 Awarding Contract for Car Wash Services FY 2022 – Police Vehicles – All Seasons Express Car Wash – \$5.00/car

Motion to adopt Resolution 2021-191:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-192 Awarding Contract for Towing Services FY 2022 – Police Department – Magnolia Auto Body, Inc. – Various Costs (Depends on Service)

Motion to adopt Resolution 2021-192:

Motion: Councilwoman Martz Second: Councilwoman Parker

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Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-193 Awarding Contract for Uniform Dry-Cleaning Services FY 2022 – Police Department – Runnemedede Cleaners – \$3,500.00

Motion to adopt Resolution 2021-193:

Motion: Councilwoman Martz Second: Councilman Krause

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-194 Authorizing Police Department's Participation in the 1033 Program FY 2022

Motion to adopt Resolution 2021-194:

Motion: Councilwoman Parker Second: Councilwoman Bonamassa

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-195 Authorizing Shared Services Agreement – Borough of Runnemedede – Chief Financial Officer – January 1, 2022 through December 31, 2024

Motion to adopt Resolution 2021-195:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-196 Authorizing Shared Services Agreement – Borough of Runnemedede – Qualified Purchasing Agent – January 1, 2022 through December 31, 2024

Motion to adopt Resolution 2021-196:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-197 Authorizing Shared Services Agreement – Borough of Runnemedede – Certified Public Works Manager – January 1, 2022 through December 31, 2022

Motion to adopt Resolution 2021-197:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-198 Authorizing Shared Services Agreement – Borough of Runnemedede – Street Sweeping in Lieu of Mechanical Work and Other Public Works Related Goods and Services – January 1, 2022 through December 31, 2024

Motion to adopt Resolution 2021-198:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

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Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-199 Awarding Contract – Tortorice Contractors, Inc. – Department of Public Works Roof Replacement Project – \$61,380.00

Motion to adopt Resolution 2021-199:

Motion: Councilwoman Bonamassa Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-200 Amending Resolution 2021-165 – Approving the Promotion of Paul Sexton from Foreman to Provisional Supervisor of the Department of Public Works

Motion to adopt Resolution 2021-200:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-201 Approving Budget Appropriation Transfer – \$24,000.00

Motion to adopt Resolution 2021-201:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

2021-202 Awarding Contract – Lyons Recreation, LLC – Albertson Park Play Structures Project – \$249,750.00

Motion to adopt Resolution 2021-202:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

No: Councilman Krause

2021-203 Authorizing a Strategic Plan for Municipal Alliance Grant Funding FY 2023 – Prevention of Alcoholism and Drug Abuse

Motion to adopt Resolution 2021-203:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

BUSINESS LICENSE – None

COMMITTEE REPORTS

PUBLIC SAFETY & COMPLIANCE

Councilman DePrince absent

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FINANCE & ADMINISTRATION

Councilman Whalen

Requested departments submit final budget information for 2022; the state extended adoption of budget until April. Colleen Dawson gave reports on tax and mercantile license collection.

PUBLIC WORKS & TECHNOLOGY

Councilwoman Bonamassa

Thanked Shelley Strehle for her help with postcards regarding new trash collection schedule. Paul Sexton stated Stratford's Department of Public Works would be shadowing Magnolia's Department of Public Works for the next couple of weeks in order to assist with trash collection routes; department is prepared for the cleaning up of snow. Interviewed local IT technician along with Councilman Whalen and Councilwoman Martz; specializes in working with municipalities and police departments. Explained why the new trash route was divided by the railroad tracks; house count equals out better than dividing by east and west as was custom.

PLANNING/ZONING, CODE ENFORCEMENT, LICENSING & STREET LIGHTING

Councilwoman Martz

Stated issues over the weekend (Lincoln Ave.) were being taken care of by Debbie Simone, T.A.C.O./Zoning Officer. In the process of looking to hire an Electrical Sub-code Official.

PUBLIC EVENTS

Councilwoman Parker

Events had a great turnout; kids loved Breakfast with Santa and received great feedback on food from Mirabella's. Gave shoutout to the Public Works Department for all of their help.

FACILITIES & COMMUNITY DEVELOPMENT

Councilman Krause

The community center passed fire inspection; fire sprinklers due for inspection. Hoping to schedule the doors to be fixed in the weeks ahead. Looking into additional COVID cleaning services. Floor cleaning machine may need to be replaced; possible options are costly. Currently reviewing at Camp 99 contract for the upcoming year; needs to consult with CFO with regards to whether or not the borough will be charging the same as last year. Boiler repairs coming up and Home Depot coming in to fix windows in the courtroom. Possible Buildings & Grounds Department employee to undergo background check.

MAYOR

Mayor Cowling-Carson

Would like to meet with residents from Madison Lane to assist in giving them relief by coming up with a solution together.

ENGINEER REPORT

Mark Basehore

Gave brief overview of street paving projects that are underway.

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SOLICITOR REPORT

Dan Long
None

OLD BUSINESS – None

NEW BUSINESS – None

CLAIMS APPROVAL

A list of the claims has been submitted by Treasury for approval and individual vouchers are available for review.

Motion to approve claims submitted:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

PUBLIC COMMENT – None

ADJOURNMENT

Motion to adjourn meeting: 7:51 p.m.

Motion: Councilman Whalen Second: Councilwoman Bonamassa

Roll Call: Councilwoman Bonamassa, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

Prepared by:



Krystel M. Arana
Deputy Municipal Clerk

