

**MINUTES
BOROUGH OF MAGNOLIA
438 W. EVESHAM AVENUE
MAGNOLIA, NJ 08049
COUNCIL MEETING DECEMBER 1, 2021**

MEETING CALLED TO ORDER

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:00 p.m.

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the bulletin board located at Borough Hall.

FLAG SALUTE

ROLL CALL

Councilman Richard Krause, Councilwoman Mary Martz, Councilwoman Shawn Parker, Councilman Steven Whalen, and Mayor BettyAnn Cowling-Carson

Absent: Councilwoman Paula Bonamassa, and Councilman Anthony DePrince

OTHER OFFICIALS PRESENT

Dan Long, Solicitor; Mark Basehore, Engineer; Police Chief Paris; Shelley Strehle, CFO, QPA; Leah Fowler, Finance Assistant; Colleen Dawson, CTC; Harry Wozunk, CPWM, CRP; and Krystal Arana, Deputy Municipal Clerk

Absent: Fire Chief Wolf; and Paul Sexton, DPW

APPROVAL OF PREVIOUS MEETING MINUTES November 18, 2021

Motion to approve previous meeting minutes:

Motion: Councilwoman Martz Second: Councilman Whalen

Roll Call: Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

ORDINANCES ON SECOND READING – None

ORDINANCES ON FIRST READING – None

RESOLUTIONS

2021-190 Authorizing Change in Tax Assessment Software – Switching from Vital Services Group to BRT Technologies

Motion to adopt Resolution 2021-190:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

BUSINESS LICENSE – None

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COMMITTEE REPORTS

FINANCE & ADMINISTRATION

Councilman Whalen

Calendar is in its final stages. Advised on submission of budget information for projects taking place in 2022; finalize outstanding purchase orders in order to close line items. Capital funding ordinance needed for ARP; payroll system, sewer lines, etc. Renewal of mercantile licenses due in the new year; delinquent notices sent as taxes must be current. Krystel and Colleen also working on renewal of animal licenses.

PUBLIC WORKS & TECHNOLOGY

Councilwoman Bonamassa absent; Harry gave report.

Postcards with new trash schedule to be distributed to residents once approved for printing; Tuesday trash collection on east side of railroad tracks and Wednesday trash collection on west side of railroad tracks. Postcards to contain disclaimer "subject to change".

PLANNING/ZONING, CODE ENFORCEMENT, LICENSING & STREET LIGHTING

Councilwoman Martz

Requested letters be sent to noncompliant business owners wishing to renew their mercantile licenses in 2022; must also be complaisant with property maintenance in addition to having their taxes up to date.

PUBLIC EVENTS

Councilwoman Parker

Ready for upcoming tree lighting event. Finalizing details such as decorations and entertainment for Breakfast with Santa and Senior Luncheon events. Councilman Krause working on PA system at community center for music.

FACILITIES & COMMUNITY DEVELOPMENT

Councilman Krause

Community Center has seen a significant increase in rentals; additional key fobs in the process of being ordered for reoccurring events. Suggested charging an additional cost per hour to renters wishing to occupy the community center over the six hours allotted to cover the depreciation of the building and utility expenses. Upcoming evaluation on issue with floor cleaner and front doors. Tattered flag replaced; looking into new solar light to illuminate flagpole at night. Would like to resume open gym nights throughout the week; requested anyone interested in supervising to bring it to his attention. Meeting with Nick Charles; hopefully starting tree-planting project in the spring. Commented on youth sports and the merging of school districts to provide a wide range of activities. Argued in favor of a full-time Buildings and Grounds employee vs part-time; creating proposal based on complex job description.

Councilman Anthony DePrince and Fire Chief Wolf arrived late

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PUBLIC SAFETY & COMPLIANCE

Councilman DePrince

Gave update on issues surrounding lack of EMTs. Discussed Fire Marshall/Inspector position.

MAYOR

Mayor Cowling-Carson

Mentioned further working on reorg agenda after meeting.

ENGINEER REPORT

Mark R. Basehore

Elaborated on report distributed to council; on file for review in the Clerk's office. Discussed playground equipment and bids received; resolution awarding contract at next meeting.

SOLICITOR REPORT

Dan Long

None

OLD BUSINESS – None

NEW BUSINESS – None

CLAIMS APPROVAL

A list of the claims has been submitted by Treasury for approval and individual vouchers are available for review.

Motion to approve claims submitted:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilman DePrince, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

PUBLIC COMMENT – None

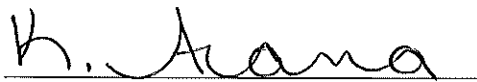
ADJOURNMENT

Motion to adjourn meeting: 9:18 p.m.

Motion: Councilwoman Martz Second: Councilman DePrince

Roll Call: Councilman DePrince, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Mayor Cowling-Carson

Prepared by:



Krystel M. Arana
Deputy Municipal Clerk