

**MINUTES  
BOROUGH OF MAGNOLIA  
438 W. EVESHAM AVENUE  
MAGNOLIA, NJ 08049  
SPECIAL MEETING DECEMBER 30, 2021**

**MEETING CALLED TO ORDER**

Mayor BettyAnn Cowling-Carson called the meeting to order at 9:03 a.m.

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT**

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the bulletin board located at Borough Hall.

**FLAG SALUTE**

**ROLL CALL**

Councilwoman Paula Bonamassa, Councilman Anthony DePrince, Councilman Richard Krause, Councilman Steven Whalen, and Mayor BettyAnn Cowling-Carson  
Absent: Councilwoman Mary Martz, Councilwoman Shawn Parker

**OTHER OFFICIALS PRESENT**

Dan Long, Solicitor; Police Chief Paris; Shelley Strehle, CFO, QPA; Leah Fowler, Finance Assistant; Harry Wozunk, CPWM, CRP; and Krystel Arana, Deputy Municipal Clerk  
Absent: Mark Basehore, Engineer; Fire Chief Wolf; Colleen Dawson, CTC; Paul Sexton, DPW

**APPROVAL OF PREVIOUS MEETING MINUTES** – None

**ORDINANCES ON SECOND READING** – None

**ORDINANCES ON FIRST READING** – None

Councilwoman Mary Martz arrived late

**RESOLUTIONS**

**2021-204** Authorizing the Adoption of the 2021 Camden County Hazard Mitigation Plan Update  
Motion to adopt Resolution 2021-204:

Motion: Councilman DePrince      Second: Councilwoman Bonamassa

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilman Krause, Councilwoman Martz, Councilman Whalen, and Mayor Cowling-Carson

**2021-205 through 2021-209** Authorizing Shared Services Agreements – Mechanical Repairs and Maintenance of Vehicles and Equipment – January 1, 2022 through December 31, 2022:

- Lawnside Borough
- Runnemede Borough
- Sterling High School District
- Stratford Borough
- Woodbury Heights Borough

Motion to adopt Resolution 2021-205 through 2021-209:

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Motion: Councilwoman Bonamassa Second: Councilwoman Martz  
Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilman Krause,  
Councilwoman Martz, Councilman Whalen, and Mayor Cowling-Carson

**2021-210** Authorizing Shared Services Agreement – Pickup and Disposal of Solid Waste and Recyclable Materials – January 1, 2022 through December 31, 2024:

- • Hi-Nella

Motion to adopt Resolution 2021-210:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilman Krause,  
Councilwoman Martz, Councilman Whalen, and Mayor Cowling-Carson

**2021-211** Approving Change Order #1: Lyons Recreation – Albertson Park Play Structures Project – Removal of Alta Glide – \$24,523.00

Motion to adopt Resolution 2021-211:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilman Whalen, and Mayor Cowling-Carson

No: Councilman Krause

**BUSINESS LICENSE** – None

**COMMITTEE REPORTS**

**PUBLIC SAFETY & COMPLIANCE**

Councilman DePrince

Announced Zuber would be transferring to another municipality. Gave brief update on ambulance concern.

**FINANCE & ADMINISTRATION**

Councilman Whalen

Delinquent notices were mailed to businesses with regards to their mercantile licenses and not being able to renew for 2022 until taxes are brought up to date.

**PUBLIC WORKS & TECHNOLOGY**

Councilwoman Bonamassa

Submitted proposal on the subject of shifting departments. Met with Paul who gave his recommendations. Briefly touched on projects which need prioritizing financially (HVAC concerns, ADA requirements, and Borough Hall's roof). Would like to remove "Provisional" from Paul Sexton's title with quarterly reviews for the first two years. Mentioned the Department of Public Works contract which is due to expire next year. Is willing to accommodate suggestions including and the hiring a Public Works Clerk who will be responsible for answering inquiries related to said department, following through with street opening applications, collecting payroll information for employees and forwarding to payroll clerk, etc.

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Councilwoman Shawn Parker arrived late

**PLANNING/ZONING, CODE ENFORCEMENT, LICENSING & STREET LIGHTING**

Councilwoman Martz

Still currently looking to hire an Electrical Subcode Official to perform inspections; qualified fill-in available until someone is hired. Mentioned an ordinance concerning the blockage of street view to be sent to a particular property; having trouble getting property owner to clean trash.

**PUBLIC EVENTS**

Councilwoman Parker

Enjoyed the house decorating contest; 1 winner from each district.

**FACILITIES & COMMUNITY DEVELOPMENT**

Councilman Krause

Boiler most-likely needs to be replaced. Councilman Whalen mentioned appropriating ARP funding.

**MAYOR**

Mayor Cowling-Carson

Spoke about setup for the borough's upcoming reorganization meeting. Would like to purchase a couple of new items from new picture frames for the photos of past mayors and a plaque to honor all previous employees of the year.

**ENGINEER REPORT**

Mark Basehore absent

**SOLICITOR REPORT**

Dan Long

None

**OLD BUSINESS** – None

**NEW BUSINESS** – None

**CLAIMS APPROVAL**

A list of the claims has been submitted by Treasury for approval and individual vouchers are available for review.

Motion to approve claims submitted:

Motion: Councilman Whalen                      Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilman Krause, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

**PUBLIC COMMENT** – None

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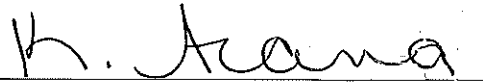
**ADJOURNMENT**

Motion to adjourn meeting: 11:20 a.m.

Motion: Councilman Whalen                      Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilman Krause,  
Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

Prepared by:



Krystel M. Arana  
Deputy Municipal Clerk

