

**MINUTES
BOROUGH OF MAGNOLIA
438 W. EVESHAM AVENUE
MAGNOLIA, NJ 08049
WORK SESSION MEETING
VIA ZOOM
JANUARY 20, 2022**

MEETING CALLED TO ORDER

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:01 p.m.

FLAG SALUTE

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the bulletin board located at Borough Hall.

ROLL CALL

Councilwoman Paula Bonamassa, Councilman Anthony DePrince, Councilwoman Mary Martz, Councilwoman Shawn Parker, Councilman Steven Whalen, and Mayor BettyAnn Cowling-Carson

OTHER OFFICIALS PRESENT

Mark Basehore, Engineer; Police Chief Paris; Fire Chief Wolf; Shelley Strehle, CFO, QPA; Leah Fowler, Finance Assistant; Colleen Dawson, CTC; Harry Wozunk, CPWM, CRP; and Krystal Arana, Deputy Municipal Clerk

Absent: Dan Long, Solicitor; and Paul Sexton, DPW

APPROVAL OF PREVIOUS MEETING MINUTES – None

ORDINANCES ON SECOND READING – None

ORDINANCES ON FIRST READING – None

Councilwoman Bonamassa asked the individual she would like approval for as Magnolia’s new information technology representative to introduce himself and give some background on his company and expertise. Ryan Anderson stated his company of six years specializes in strengthening the cybersecurity of municipalities and police departments. The company is based out of Vineland and is currently dealing with Runnemede and a number of other neighboring municipalities in the area.

Dan Long, Solicitor, arrived at 7:17 p.m.

RESOLUTIONS

2022-36 Amending Resolution 2022-21 – Removing Harry Wozunk as the C-1 & C-2

Wastewater Collection Systems Operator:

- Reappointing William Meyers as C-1 Wastewater Collection Systems Operator
- Reappointing Laurence Bonacci as C-2 Wastewater Collection Systems Operator

Motion to adopt Resolution 2022-36:

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Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

2022-37 Reappointing Municipal Clerk: Jenai Johnson – January 1, 2022 – December 31, 2022

Motion to adopt Resolution 2022-37:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

2022-38 Appointing Planning Board Member Alternate #4: Abimael Mignucci – Term Expiring December 31, 2022

Motion to adopt Resolution 2022-38:

Motion: Councilwoman Parker Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

2022-39 Awarding Contract – Think Pavers Hardscaping, LLC – Ashland Avenue Sinkhole Repairs – \$27,200.00

Motion to adopt Resolution 2022-39:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

2022-40 Renewal of Lease Agreement for Use of Donald E. Wilson Community Center: Camp 99 – June 20, 2022 – August 26, 2022 \$2,200.00/week

Motion to adopt Resolution 2022-40:

Motion: Councilwoman Parker Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

BUSINESS LICENSE – None

COMMITTEE REPORTS

PUBLIC SAFETY & COMPLIANCE

Councilman DePrince

Spoke about the tragic accident that occurred recently at the intersection of White Horse Pike and Warwick Road; currently under investigation. Fire Chief wolf is actively involved for support. Gave overview on how adjacent municipalities are overcoming shortage of EMTs.

Jenai Johnson, Municipal Clerk, arrived at 7:19 p.m.

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FINANCE & ADMINISTRATION

Councilman Whalen

Highlighted Treasurer's report; major investments with budget intro such as oil tank. Camden County Board of Taxation sent out early notification for property evaluations due to take place in the year 2026; recently conversed with Colleen Dawson, Tax Collector, who has reached out to the Salvatore Arena, Tax Assessor, and they are currently working on the subject matter. Colleen Dawson, Tax Collector, is also currently working with Dan Long, Solicitor, on foreclosures. Councilman Whalen expressed excitement over Camp 99 returning to utilize the Community Center for the upcoming summer. Gave an update on the budget and mentioned a few items in the ARP project list attached hereto. Will be participating in the upcoming Camden county JIF meeting. Colleen Dawson, Tax Collector, gave update on mercantile licensing; further in the game this year when compared to last year. Councilwoman added there are numerous mercantile license holders who have not been approved as a result of code violations.

PUBLIC WORKS & TECHNOLOGY

Councilwoman Bonamassa

Expressed gratitude to Ryan Anderson for introducing himself to Council and stated she is looking forward to working with him. Departmental report submitted at the beginning of the month. Working on proposal with regards to combing the department of Public Works with buildings & grounds; waiting for Harry Wozunk's, Public Works Manager, feedback regarding time and project management before providing to Council for and approval. Would also like to discuss payrates with regards to added duties. Gave update on the Public Works department; handled snowstorms exceptionally well and new trash collection route is also going as planned. Maintenance work has begun at Albertson Park in preparation of playground project equipment.

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING

Councilwoman Martz

Currently preparing for hiring an Electrical Inspector in the Construction Department; Krystel Arana, Deputy Municipal Clerk, to post open position in newspaper. Mayor Cowling-Carson asked if there were any capable applicants for the position of Electrical Inspector as of date. Councilwoman Martz replied that the position requires specific certifications and qualified applicants are scarce. Upcoming Planning Board meeting; welcoming new members. Construction Official to visit Forest Gate Apartment Complex. Complimented Colleen Dawson, Registrar of Animals, with regards to animal licensing; ahead of last year with registrations. Free rabies clinic in Berlin at the end of the month. Jenai Johnson, Municipal Clerk, stated Clementon will be hosting a free rabies clinic this upcoming weekend as well from 9:00 a.m. – 12:00 p.m. at Fire Hall, 165 Gibbsboro Road.

RECREATION & PUBLIC EVENTS

VACANT

None

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BUILDINGS/GROUNDS & COMMUNITY DEVELOPMENT

Councilwoman Parker

A lot of Community Center rentals the past couple of weekends; Tristate Fire Protection inquiring about getting alarm systems certified. Windows in the courtroom at Borough Hall have been fixed; advised to use those windows minimally as they are heavy and old.

MAYOR

Mayor Cowling-Carson

Attended a community development meeting last week; rental assistance was discussed. Would like to apply for the Open Space Grant for park gazebo in the total amount of \$25,000.00.

ENGINEER REPORT

Mark R. Basehore

Stated Ashland Avenue contracts will be going out tomorrow. Preparing to top-pave the rest of Monroe Avenue but waiting on good weather; trying to maximize grant. Upcoming DPW Roof Replacement Project meeting. Letters regarding the NJDOT Albertson Avenue project were mailed today advising of construction.

SOLICITOR REPORT

Dan Long

Expressed condolences for accident that occurred the previous day. Advised Councilman Whalen that he and the Tax Collector are moving as quickly as possible on foreclosures.

OLD BUSINESS – None

NEW BUSINESS

Magnolia's Democrat Club submitted three names of prospective individuals to fill the vacancy on Council; will have to appoint someone at the upcoming meeting in order to have new member sworn in.

CLAIMS APPROVAL

A list of the claims has been submitted by Treasury for approval and individual vouchers are available for review.

Motion to approve claims submitted:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

PUBLIC COMMENT – None

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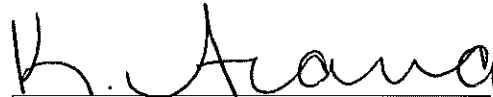
ADJOURNMENT

Motion to adjourn meeting: 7:49 p.m.

Motion: Councilman DePrince Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz,
Councilwoman Parker, Councilman Whalen, and Mayor Cowling-Carson

Prepared by:



Krystel M. Arana

Deputy Municipal Clerk