

**MINUTES  
BOROUGH OF MAGNOLIA  
438 W. EVESHAM AVENUE  
MAGNOLIA, NJ 08049  
WORK SESSION MEETING  
MARCH 17, 2022**

**MEETING CALLED TO ORDER**

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:01 p.m.

**FLAG SALUTE**

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT**

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the bulletin board located at Borough Hall.

**ROLL CALL**

Councilwoman Paula Bonamassa, Councilman Anthony DePrince, Councilwoman Mary Martz, Councilwoman Shawn Parker, Councilwoman Shelley Wilson, and Mayor BettyAnn Cowling-Carson

Absent: Councilman Steven Whalen

**OTHER OFFICIALS PRESENT**

Dan Long, Solicitor; Mark Bashore, Engineer; Police Chief Paris; Shelley Strehle, CFO, QPA; Colleen Dawson, CTC; and Krystal Arana, Deputy Municipal Clerk

Absent: Fire Chief Wolf; Leah Fowler, Finance Assistant; Harry Wozunk, CPWM, CRP; and Paul Sexton, DPW

**APPROVAL OF PREVIOUS MEETING MINUTES** – None

**FIREMEN’S ASSOC. – MEMBERSHIP APPLICATION**

- James Mohan, Jr.

Motion: Councilman DePrince      Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

- Joseph DelPalazzo

Motion: Councilman DePrince      Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

**ORDINANCES ON SECOND READING** – None

**ORDINANCES ON FIRST READING** – None

**RESOLUTIONS**

**2022-59 through 2022-60** Appointing New Hires:

- Construction Department – Part-Time Office Assistant – Linda Alexander

Motion to adopt Resolution 2022-59

Motion: Councilwoman Martz      Second: Councilwoman Parker

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Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

- Public Works Department – Part-Time Laborer – Stephen Kozak

Motion to adopt Resolution 2022-60:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-61 \*\*TABLED\*\*** Acknowledging Resignation – Chief Financial Officer & Qualified Purchasing Agent – Shelley Strehle

Motion to table Resolution 2022-61:

Motion: Councilwoman Wilson Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-62** Authorizing the Release of a Street Opening Bond – 120 N King Street – Adam Marks Plumbing & Drain Cleaning, LLC – \$1,000.00

Motion to adopt Resolution 2022-62:

Motion: Councilwoman Martz Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-63 through 2022-64** Authorizing Refunds:

- Treasurer of the State of New Jersey, Division of Sustainable Waste Management, for the Overpayment of the FY2019 Recycling Tonnage Grant – \$87,817.96

Motion to adopt Resolution 2022-63:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

- Certified Copies of Marriage License – \$50

Motion to adopt Resolution 2022-64:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

**BUSINESS LICENSE(S)** – None

**COMMITTEE REPORTS**

**PUBLIC SAFETY**

Councilman DePrince

Meeting with Councilwoman Parker and representatives from Magnolia Night Market as they would like to discuss holding upcoming events; event was successful the previous year. Elaborated on recent accident involving an ambulance. Court considering going back to in-person in the

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upcoming months; briefly reviewed Court report from February 2022 which is on file in the Municipal Clerk's Office.

**FINANCE, ADMINISTRATION & TECHNOLOGY**

Councilman Whalen  
Absent

**PUBLIC WORKS & MUNICIPAL FACILITIES/GROUNDS**

Councilwoman Bonamassa

Expecting the DPW Roof Replacement project to begin the following week. Correcting findings for recent fire inspection at the top of the list. Gave a brief update on concern regarding Atlantic Ave and South Jersey Industries; Dan Long, Solicitor, further elaborated. Krystal Arana, Municipal Clerk, to post reminder on social media of bi-weekly yard waste collection. Brought concern about fallen tree to Council; Dan Long, Solicitor, and Mark Basehore, gave advice accordingly to expertise.

**PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING**

Councilwoman Martz

Has been very busy; many new homes being built. No Planning Board meeting to be held in the month of March, however, ModWash will be discussed at meeting in April. New Electrical Inspector, Henry Smith, doing well.

**PUBLIC EVENTS & RECREATION**

Councilwoman Parker

Has had a productive week planning and preparing for upcoming events; recited list of dates including Clean Communities Day, Little League and Softball Opening Day, and Easter Egg Hunt. Recreation Committee will be stuffing eggs at their next meeting. Requested a resolution be passed at the next meeting hiring Dawn Gagliardi as her part-time assistant. Paul Sexton, DPW, ordered flags for Memorial Day and flags will remain displayed until after September 11<sup>th</sup>; upcoming meeting with regards to the parade and ceremony to take place on Memorial Day. Currently finalizing county's application for shredder event to take place on Tuesday, August 2<sup>nd</sup>, during National Night Out.

**COMMUNITY/ECONOMIC DEVELOPMENT, INFRASTRUCTURE & COMPLIANCE, & COMMUNITY CENTER**

Councilwoman Wilson

Community Center booked solid for the foreseeable future. Councilwoman Martz announced the Historical Society's flea market event taking place on Saturday, May 14<sup>th</sup>.

**MAYOR**

Mayor Cowling-Carson

Magnolia Fire holding St. Patty's Day Social at Community Center this upcoming Saturday, March 19<sup>th</sup>. The American Legion holding a Little Miss and Mister Poppy event on Memorial Day. Gave

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update on Miss Magnolia event and gave number of applicants who signed up to participate; Laughing Fox to host after party.

**ENGINEER REPORT**

Mark R. Basehore

Reviewed report for April 2022 containing updates on topics such Reconstruction of N. Albertson & Jefferson Avenues, Crestview Road Reconstruction, DPW Roof project, Albertson Park Playground Equipment, 2021 Road Program, Ashland Avenue Sinkhole, 2022 Open Space and CDBG Applications, ARP Funding, Borough Hall Tank Removal, and the Safe Routes to School Application, etc.

**SOLICITOR REPORT**

Dan Long

Solution with regards to ProChamps reached.

**OLD BUSINESS** – None

**NEW BUSINESS** – None

**CLAIMS APPROVAL**

A list of the claims has been submitted by Treasury for approval and individual vouchers are available for review.

Motion to approve claims submitted:

Motion: Councilwoman Martz      Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

**PUBLIC COMMENT** – None

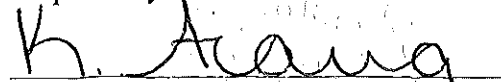
**ADJOURNMENT**

Motion to adjourn meeting: 9:14 p.m.

Motion: Councilwoman Wilson      Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilwoman Wilson, and Mayor Cowling-Carson

Prepared by:



Krystel M. Arana  
Deputy Municipal Clerk