

**MINUTES  
BOROUGH OF MAGNOLIA  
438 W. EVESHAM AVENUE  
MAGNOLIA, NJ 08049  
WORK SESSION MEETING  
OCTOBER 20, 2022**

**MEETING CALLED TO ORDER**

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:01 p.m.

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT**

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the official bulletin board located at Borough Hall.

**FLAG SALUTE**

**ROLL CALL**

Councilwoman Paula Bonamassa, Councilwoman Mary Martz, Councilwoman Shawn Parker, Councilman Steven Whalen, Councilwoman Shelley Wilson, and Mayor BettyAnn Cowling-Carson

Absent: Councilman Anthony DePrince

**OTHER OFFICIALS PRESENT**

Dan Long, Solicitor; Mark Basehore, Engineer; Sergeant Huston; Colleen Dawson, Tax Collector; and Krystel Arana, Municipal Clerk

Absent: Police Chief Paris; Fire Chief Wolf; Linda Neff, Acting Chief Financial Officer, Payroll Administrator; Harry Wozunk, Public Works Manager, CRP; and Paul Sexton, Public Works Provisional Supervisor

**APPROVAL OF PREVIOUS MEETING MINUTES:** May 4, 2022 and May 19, 2022

Motion to Approve Previous Meeting Minutes:

Motion: Councilwoman Wilson      Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**AWARDING COVID-19 GRANT RECIPIENTS**

- Fire Co \$5,000.00
- Ambulance Corps \$2,500.00
- Historical Society \$2,500.00

**PUBLIC COMMENT**

Gary Segars, 312 NW Atlantic Ave.

Expressed concern over his trailer located on the street in front of his house that is considered “no parking” as a result of not having a driveway. Councilwoman Martz suggested the matter be brought up to the Planning Board; fill out variance application. Councilwoman Bonamassa suggested we consider looking at the ordinance at the very least. Dan Long, Solicitor, and Mayor Cowling-Carson agreed with both Councilwoman Martz and Councilwoman Bonamassa.

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**ORDINANCES ON SECOND READING**

**7-2022 Amending Title 5 Business Licenses and Regulations – Chapter 181 – Late Fee – Changing Due Date from January 31<sup>st</sup> to December 31<sup>st</sup>**

OPEN PUBLIC COMMENT

None

CLOSE PUBLIC COMMENT

Motion to Adopt Ordinance 7-2022 on Second Reading:

Motion: Councilman Whalen            Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

WHEREAS, the Mayor and Council of the Borough of Magnolia believe it is in the best interest of the residents of their municipality to amend certain provisions of Title 5 “Business Licenses and Regulations” – Chapter 181 – “Late Fee;” and

WHEREAS, the Governing Body of the Borough of Magnolia wishes to amend the beforementioned municipal code to reflect the following

**5.151-15.1 LATE FEE**

Licensing fees are due and payable on or before December 31<sup>st</sup> annually. Mercantile licensing fees not paid on or before December 31<sup>st</sup> annually shall be subject to a late fee of \$25.00.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Magnolia, County of Camden, State of New Jersey, that Title 5 “Business Licenses and Regulations” – Chapter 181 – “Late Fee,” of the Code of the Borough of Magnolia, shall be hereby amended to reflect the above.

BE IT FURTHER ORDAINED, all ordinances, or parts of ordinances, inconsistent with this ordinance, are hereby repealed to such inconsistencies.

BE IT FURTHER ORDAINED, all ordinances, or parts of ordinances, consistent with this ordinance, shall remain in full force and effect.

BE IT FINALLY ORDAINED, that this ordinance shall take effect after adoption and publication according to law.

**ORDINANCES ON FIRST READING** – None

**RESOLUTIONS**

**2022-188** Authorizing a Lease Purchase Under State Contract 20-Fleet-01189 for One 2022 Utility Interceptor Base Vehicle from Winner Ford for the Police Department – \$44,118.00

Motion to adopt Resolution 2022-188:

Motion: Councilman Whalen            Second: Councilwoman Bonamassa

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-189 through 2022-190** Authorizing Awards of Contracts:

- Camden County South Jersey Power Cooperative: Natural Gas Supply Services: Direct Energy Business Marketing, LLC & UGI Energy Services, LLC – 1-Year Agreement Commencing December 2022.

Motion to Adopt Resolution 2022-189:

Motion: Councilwoman Wilson            Second: Councilman Whalen

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Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

- Camden County Cooperative Pricing System: Deer Carcass Removal Services – 1-Year Agreement Commencing October 1, 2022 – \$65.00/Carcass

Motion to Adopt Resolution 2022-189:

Motion: Councilwoman Wilson      Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-191** Authorizing Cancellation of Property Taxes and Refund of Overpayment – 100% Disabled Veteran – Block 1.09, Lot 5

Motion to Adopt Resolution 2022-191:

Motion: Councilwoman Wilson      Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-192** Authorizing a Senior Citizen Tax Deduction for Tax Year 2022 – Block 3.04, Lot 25

Motion to Adopt Resolution 2022-192:

Motion: Councilman Whalen      Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-193** Approving Application for Social Affairs Permit – Edwin I Johnson Post 370 American Legion – Comedy Night – Saturday, October 22, 2022

Motion to Adopt Resolution 2022-193:

Motion: Councilwoman Parker      Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-194** Authorizing Annual Rabies Vaccine Clinic: Saturday, November 5, 2022 – Albertson Park 10:00am – 12:00pm

Motion to Adopt Resolution 2022-194:

Motion: Councilwoman Martz      Second: Councilwoman Parker

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-195** Authorizing Charges on Property for Maintenance

Motion to Adopt Resolution 2022-195:

Motion: Councilwoman Bonamassa      Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-196** Authorizing the Payment of Bills: \$114,327.29

Motion to Adopt Resolution 2022-196:

Motion: Councilman Whalen      Second: Councilwoman Martz

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Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

**2022-197 Authorizing Executive Session**

Motion to Adopt Resolution 2022-197:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

Motion to Open Executive Session: 8:33 p.m.

Motion: Councilwoman Bonamassa Second: Councilwoman Parker

Motion to Close Executive Session: 9:01 p.m.

Motion: Councilwoman Wilson Second: Councilwoman Martz

**BUSINESS LICENSE(S)** – None

**COMMITTEE REPORTS**

**PUBLIC SAFETY**

Councilman DePrince

Absent

**FINANCE, ADMINISTRATION & TECHNOLOGY**

Councilman Whalen

At the point of finalizing budget; advised departments to make essential purchases and not purchases based on funds being available in account. Notice due to be distributed next month for budget requests. Anticipating employee insurance coverage to increase. Tax sale scheduled to take place on November 9<sup>th</sup>.

**PUBLIC WORKS & MUNICIPAL FACILITIES/GROUNDS**

Councilwoman Bonamassa

Have yet to receive 2 missing parts from supplier for the pump station. Working on development of Christmas decorations. Gave ideas on valences for windows.

**PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING**

Councilwoman Martz

Next meeting may be cancelled; no applications for zoning. Scheduled appointment with PSE&G for estimates on poles; would like a representative from the Little League to be in attendance.

**PUBLIC EVENTS & RECREATION**

Councilwoman Parker

Halloween parade coming up; not a large enough response on trunk-or-treat so may be cancelled. ShopRite donating treats such as brownies, cookies, and water. Choir set up for light ceremony.

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**COMMUNITY/ECONOMIC DEVELOPMENT, INFRASTRUCTURE & COMPLIANCE,  
& COMMUNITY CENTER**

Councilwoman Wilson

Trying to come up with date for first Economic Development Committee meeting. Concerning community center rentals, starting to accept applications for next year starting November 1<sup>st</sup>.

**MAYOR**

Mayor Cowling-Carson

Requested ideas on how to get more seniors to attend the luncheon. Councilwoman Martz stated COVID has scared them. Councilwoman Bonamassa suggested meals on wheels. Next meeting to be held by the Recreation Committee will consist of discussion over the yearly breakfast. Chief Paris mentioned he received a phone call from Principal Sorrentino requesting crossing guards stay an extra 15 minutes longer as a result of after-school activities. Councilman Whalen stated he would be willing to consider but the matter should be brought to the attention of Councilman DePrince. Flu shots tomorrow from 10:00 a.m. to 1:00 p.m. Reminded everyone that attendance for the Veterans Day Breakfast is by RSVP only.

**ENGINEER**

Mark R. Basehore

Playground equipment scheduled delivery date delayed. Reached out to the County for an update on the Evesham Road project; Councilman Whalen gave a gentle reminder to the Engineer to speak to the County about covering up the manholes. 3 sewer manholes that failed have been declared an emergency; sent an email elaborating.

**SOLICITOR**

Dan Long – None

**OLD BUSINESS** – None

**NEW BUSINESS** – Mayor Cowling-Carson requested cancelling the 2<sup>nd</sup> meeting in November as a result of League of Municipalities.

Work Session Meeting on November 17, 2022 – Conflicting with League of Municipalities

**ADJOURNMENT**

Motion to Adjourn Meeting: 9:02 p.m.

Motion: Councilwoman Parker      Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

Prepared by:



Krystel M. Arana  
Municipal Clerk