

**MINUTES  
BOROUGH OF MAGNOLIA  
438 W. EVESHAM AVENUE  
MAGNOLIA, NJ 08049  
COUNCIL MEETING OCTOBER 21, 2021**

**MEETING CALLED TO ORDER**

Council-President Whalen called the meeting to order at 7:00 p.m.

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT**

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was provided on the Official Bulletin Board.

**FLAG SALUTE**

Council-President Whalen led all in the flag salute.

**ROLL CALL**

Councilwoman Paula Bonamassa, Councilman Anthony DePrince, Councilman Richard Krause, Councilwoman Mary Martz, Councilwoman Shawn Parker, Council-President Steven Whalen  
Absent: Mayor BettyAnn Cowling-Carson

**OTHER OFFICIALS PRESENT**

John Moustakas, Alternate Solicitor; Mark Basehore, Engineer; Chief Paris; Chief Wolf; Shelley Strehle, CFO, QPA; Leah Fowler, Finance Assistant; Colleen Dawson, CTC; Harry Wozunk, CPWM, CRP; Paul Sexton, DWP; and Krystal Arana, Deputy Municipal Clerk.  
Absent: Dan Long, Solicitor

**MINUTES OF PREVIOUS MEETINGS**

September 1, 2021; September 16, 2021; and October 6, 2021  
Councilman Krause made a motion to adopt; seconded by Councilwoman Martz. Motion approved by unanimous roll call vote.

**ORDINANCES ON FIRST READING** – None

**ORDINANCES ON SECOND READING** – None

**RESOLUTIONS**

**2021-166** Establishing Policies and Procedures for the Use of Procurement Cards  
Councilwoman Martz made a motion to adopt; seconded by Councilman DePrince. Motion approved by unanimous roll call vote.

**2021-167** Appointing Municipal Clerk – Jenai Johnson  
Councilwoman Martz made a motion to adopt; seconded by Councilman Krause. Motion approved by unanimous roll call vote.

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**2021-168** Appointing a Local Registrar of Vital Statistics – Krystel Arana  
Councilwoman Martz made a motion to adopt; seconded by Councilman DePrince. Motion approved by unanimous roll call vote.

**2021-169** Amending Resolution 2021-97 Designating Authorized Signatories  
Councilwoman Parker made a motion to adopt; seconded by Councilwoman Martz. Motion approved by unanimous roll call vote.

**2021-170** Rescinding Resolution 2021-153 and Authorizing the Advertisement and Receipt of Proposals – Roofing Services  
Councilwoman Bonamassa made a motion to adopt; seconded by Councilwoman Martz. Motion approved by unanimous roll call vote.

**2021-171** Appointing a New Hire in the Public Works Department – Daniel Fitzpatrick  
Councilwoman Bonamassa made a motion to adopt; seconded by Councilwoman Martz. Motion approved by unanimous roll call vote.

**2021-172** Authorizing Charges on Property for Maintenance  
Councilwoman Martz made a motion to adopt; seconded by Councilwoman Bonamassa. Motion approved by unanimous roll call vote.

**2021-173** Authorizing the Annual Rabies Vaccine Clinic  
Councilwoman Martz made a motion to adopt; seconded by Councilwoman Parker. Motion approved by unanimous roll call vote.

**2021-174** Amending Resolution 2021-104 Authorizing the Renewal of Liquor License for the Period July 1, 2021 through June 30, 2022  
Councilwoman Martz made a motion to adopt; seconded by Councilwoman Parker. Motion approved by unanimous roll call vote.

Council-President Whalen added resolution per Borough Engineer's request  
**2021-175** Authorizing the Advertisement and Receipt of Proposals – Reconstruction of Crestview Ave – Walnut Ave to Apartment Complex.  
Councilwoman Martz made a motion to adopt; seconded by Councilman Krause. Motion approved by unanimous roll call vote.

**BUSINESS LICENSE**

Upon Receipt of Business Registration Certificate:  
Asha Weal – Asha Alessandra Images, LLC  
Photography  
309 Brooke Ave., Apt. B-3  
(No business is being held at address)

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Council-President Whalen read the above business license information and opened for public comment; none. Council-President Whalen suggested the approval of said business license be tabled as a result of not having received the required Business Registration Certificate. Councilwoman Martz made a motion to table; seconded by Councilman Krause. Motion approved by unanimous roll call vote.

**PUBLIC SESSION**

James Murrell, 638 E Evesham Ave, expressed concerns regarding his sidewalk. Councilman DePrince stated he'd bring the issue to the attention of the County. Council-President Whalen stated that per the Borough's ordinance, the homeowner is responsible for sidewalks. William Ray, 700 E Evesham Ave, also expressed concerns over sidewalks and added that roads also need attention. Council-President reiterated ordinance and explained taxes cover other services borough residents benefit from. Councilman Krause stated there is a pumping station that services his side of town maintained by Public Works. Councilwoman Bonamassa elaborated on the numerous services Public Works also provides in addition to Councilman Krause's comment. Councilman Krause made a motion to close public session; seconded by Councilwoman Martz. Motion approved by unanimous roll call vote.

**COMMITTEE REPORTS**

**PUBLIC SAFETY & COMPLIANCE**

Councilman DePrince

Working with Engineer on School Safety Grant; submitted early with letters of support to improve crossing safety. EMT positions open; need workers urgently. Discussion was had regarding lack of labor; explained how resources are being used. Fire Chief Wolf commented on how well the fire prevention event went.

**FINANCE & ADMINISTRATION**

Councilman Whalen

Borough received new copiers; CFO kept cost down. Praised Leah Fowler on a job well-done with payroll. Applauded Colleen Dawson for further organizing and maintaining taxes as well as improving frequency of payments. Proposals for road project underway; coordinating RFP documentation with Clerk and CFO. Thanked Daneen for utilizing social media to keep residents updated regularly.

**PUBLIC WORKS & TECHNOLOGY**

Councilwoman Bonamassa

No tech issues to report. Utilizing part-time Public Works employees on an "as-needed" basis until the end of the year. Leaf collection beginning in early November. Expressed concerns over the increase of traffic at strip mall as a result of more businesses. Paul Sexton gave overview of recent work completed and upcoming work.

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**PLANNING/ZONING, CODE ENFORCEMENT, LICENSING & STREET LIGHTING**

Councilwoman Martz

Stated redevelopment project was discussed and ordinance was approved for second reading/adoption; further elaborated on findings. Rabies Clinic being held on Saturday, November 6<sup>th</sup>.

**PUBLIC EVENTS**

Councilwoman Parker

Halloween parade on October 30<sup>th</sup>; still looking for judges. ShopRite and Wawa made donations to give away as prizes. Currently working on deciding on a theme for Breakfast with Santa event. Planning on reaching out to Glenn Yeary for pictures; light parade.

**FACILITIES & COMMUNITY DEVELOPMENT**

Councilman Krause

Facing ongoing issue with air conditioner; requested replacing sooner than later. Looking at shelving in basement; would like to collaborate with Clerk regarding project. Replaced lighting outside Borough Hall and cleaned up flowerbeds. Stated rentals are picking up at the Community Center. Flu shots being held on Friday, November 5<sup>th</sup> at the Community Center. Requested increasing rental fees for time requested over the allowed 6 hours. Council-President Whalen suggested limiting the use of the building; worried about wear and tear. Councilwoman Bonamassa suggested identifying a vendor for maintenance; emergency purposes. Camera system not functioning properly. Shed being worked on. Harry Wozunk did not receive a response yet concerning fire inspection. Upcoming meeting with Nick Charles to discuss new trees and plants including locations of said greenery.

**ENGINEER REPORT**

Mark R. Basehore

Elaborated on roofing project taking place at the Public Works building. Discussed South Jersey Gas paving projects. School grant underway. Will look into having further discussion regarding Evesham Ave to resolve issue.

**SOLICITOR REPORT**

John Moustakas

None

**OLD BUSINESS** – None

**NEW BUSINESS**

New resident excited about Paul Sexton and his service.

**CLAIMS APPROVAL**

A list of the Claims has been submitted by Treasury for approval and individual vouchers are available for review at Borough Hall.

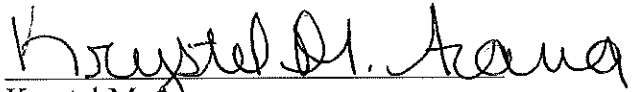
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Councilwoman Martz made a motion to approve claims; seconded by Councilman Krause. Motion approved by unanimous roll call vote.

**ADJOURNMENT** 8:41 p.m.

Councilwoman made a motion to adjourn meeting; seconded by Councilman Krause. Motion approved by unanimous roll call vote.

Prepared by:



Krystal M. Arana  
Deputy Municipal Clerk

