

**MINUTES
BOROUGH OF MAGNOLIA
438 W. EVESHAM AVENUE
MAGNOLIA, NJ 08049
REGULAR MEETING
SEPTEMBER 7, 2022**

MEETING CALLED TO ORDER

Mayor BettyAnn Cowling-Carson called the meeting to order at 7:00 p.m.

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT

This meeting is being conducted in full compliance with the “Open Public Meetings Law” and notices were sent to the Courier-Post and The Central Record. In addition, the notice was posted on the official bulletin board located at Borough Hall.

FLAG SALUTE

ROLL CALL

Councilwoman Paula Bonamassa, Councilman Anthony DePrince, Councilwoman Mary Martz, Councilwoman Shawn Parker, Councilman Steven Whalen, Councilwoman Shelley Wilson, and Mayor BettyAnn Cowling-Carson

OTHER OFFICIALS PRESENT

Dan Long, Solicitor; Mark Basehore, Engineer; Police Chief Paris; Linda Neff, Finance Clerk, Payroll Administrator; Colleen Dawson, CTC; Paul Sexton, DPW Provisional Supervisor; and Krystal Arana, Municipal Clerk

Absent: Fire Chief Wolf; and Harry Wozunk, CPWM, CRP

APPROVAL OF PREVIOUS MEETING MINUTES: None

PROCLAMATION

In Honor of Magnolia Patrol Officer Robert Cocchi Upon Retirement

ORDINANCES ON SECOND READING

None

ORDINANCES ON FIRST READING

None

RESOLUTIONS

2022-154 Certifying that All Members of the Governing Body have Reviewed the Section of the Annual Audit Entitled “Findings & Recommendations”

Motion to Adopt Resolution 2022-154:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

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2022-155 Authorizing the Execution of Contract for Chief of Police – Scott Paris – July 1, 2022 through December 31, 2022

Motion to Adopt Resolution 2022-155:

Motion: Councilman DePrince Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

Abstained: Councilwoman Parker

2022-156 Renewal of Lease Agreement for Use of Donald E. Wilson Community Center: Camp 99 – June 19, 2023 through August 25, 2023

Motion to Adopt Resolution 2022-156:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-157 Authorizing an Increase in Salary for Part-Time Laborers in the Public Works Department

Motion to Adopt Resolution 2022-157:

Motion: Councilwoman Bonamassa Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-158 Authorizing the Cancellation of Stale Checks – Municipal Court Department Motion to Adopt Resolution 2022-158:

Motion: Councilman DePrince Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-159 Acknowledging Termination – Police Department – Crossing Guard – Mary Torrillo

Motion to Adopt Resolution 2022-159:

Motion: Councilman DePrince Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-160 through 2022-162

Authorizing Changes in Employment Statuses:

Finance & Administration Department

- Acting Chief Financial Officer – Linda Neff

Motion to Adopt Resolution 2022-160:

Motion: Councilman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

Police Department

- Provisional Full-Time Officer – Christopher Galloway

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Motion to Adopt Resolution 2022-161:

Motion: Councilman DePrince Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

- Crossing Guard – Christopher Scriboni

Motion to Adopt Resolution 2022-162:

Motion: Councilman DePrince Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-163 Authorizing Cancellation of Property Taxes and Refund of Overpayment – 100% Disabled Veteran – Block 1.06, Lot 4

Motion to Adopt Resolution 2022-163:

Motion: Councilwoman Wilson Second: Councilman Whalen

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-164 Authorizing Charges on Property for Maintenance

Motion to Adopt Resolution 2022-164:

Motion: Councilwoman Martz Second: Councilwoman Wilson

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-165 Authorizing the Insertion of a Special Item of Revenue (Chapter 159) – Albertson Park Gazebo – \$25,000.00

Motion to Adopt Resolution 2022-165:

Motion: Councilman Whalen Second: Councilman DePrince

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

2022-166 Authorizing the Payment of Bills: \$140,144.43

Motion to Adopt Resolution 2022-166:

Motion: Councilwoman Whalen Second: Councilwoman Martz

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz, Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

BUSINESS LICENSE(S) – None

COMMITTEE REPORTS

PUBLIC SAFETY

Councilman DePrince

Police Dept. August 2022 & EMS Dept. September 2022 Reports on file in the Municipal Clerk's Office. Will provide update in future on topic of ambulance.

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FINANCE, ADMINISTRATION & TECHNOLOGY

Councilman Whalen

Preparing to begin budget for upcoming year. Announced electronic tax sale. ARP grant application for local organizations available. Bid opening for the Oil Tank Removal Project to take place on September 20th at 2:00pm at Borough Hall.

PUBLIC WORKS & MUNICIPAL FACILITIES/GROUNDS

Councilwoman Bonamassa

Dept. of Public Works August 2022 Report on file in the Municipal Clerk's Office.

Flags coming down after September 11th. Interviewing prospectives part-time applicants next week. Yard waste collection to take place for another month. KRS beginning work on pumps. Multi-Temp scheduled to repair air conditioners at the Donald E. Wilson Community Center. Streetlights replaced at the intersection of Atlantic Avenue and Lincoln Avenue. New stop sign at Railroad. Starting preparation for winter. Councilman Whalen commended the Public Works Department and Councilwoman Bonamassa for how they dealt with the failure of the pump station. Councilman DePrince stated he would be sitting in on the upcoming webinar being hosted by the Office of Emergency Management.

PLANNING/ZONING, CODES, LICENSING & STREET LIGHTING

Councilwoman Martz

Green Garden Apartments are in very poor condition; Housing Official failed them. Magnolia Little League inquired about acquiring new lighting at the field; security cameras. In the process of creating door hanger or sticker reflecting information for landlords and tenants with regards to when an inspection took place. Planning Board Meeting to take place September 28th; reviewing application for self-storage facility. Royal Farms needs an escrow for the issuance of permits.

PUBLIC EVENTS & RECREATION

Councilwoman Parker

Everything at a pause before the holidays begin; more to report next week.

**COMMUNITY/ECONOMIC DEVELOPMENT, INFRASTRUCTURE & COMPLIANCE,
& COMMUNITY CENTER**

Councilwoman Wilson

Approving Economic Development Committee terms next meeting and revamping ordinance, if necessary.

MAYOR

Mayor Cowling-Carson

Night Market to take place on October 15th. Council will be working the Borough's table; requested information to hand out from Department Heads. Requested the shred event be held that night regarding a County grant.

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ENGINEER

Mark R. Basehore

September 2022 Report on file in the Municipal Clerk's Office; reviewed with Council.

SOLICITOR

Dan Long

Requested Executive Session.

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC COMMENT – None

2022-167 Authorizing Executive Session

Motion to Adopt Resolution 2022-167:

Motion: Councilwoman Martz Second: Councilwoman Bonamassa

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz,
Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

Open Executive Session 8:12 p.m.

Motion: Councilwoman Wilson Second: Councilman Whalen

Close Executive Session: 8:42 p.m.

Motion: Councilwoman Wilson Second: Councilwoman Martz

ADJOURNMENT

Motion to Adjourn Meeting: 8:43 p.m.

Motion: Councilwoman Wilson Second: Councilwoman Bonamassa

Roll Call: Councilwoman Bonamassa, Councilman DePrince, Councilwoman Martz,
Councilwoman Parker, Councilman Whalen, Councilwoman Wilson, and Mayor Cowling-Carson

Prepared by:



Krystel M. Arana

Municipal Clerk